

**Executive Group  
1 October 2007  
8.30am-10.30am  
Ceres Suite, Worksop Town Hall**

**MINUTES**

**Attending:**

Cllr Mike Quigley MBE (Chair)	Leader of BDC
Michael Newstead (Vice-Chair)	BCVS
Gillian Blenkinsop	BDC Policy
David Colbeck	Nottinghamshire Police
Sue Gill	Bassetlaw PCT (Chair of Children & Young People Sub-Group)
Fran Walker	North Notts College (Chair of Learning & Skills Sub-Group)
Robert Wilkinson	BDC Economic Development (Chair of Economic Regeneration Sub-Group)
Jo Wilson	BDC Policy

**1. Introductions and Welcome**

MQ welcomed members to the meeting.

**2. Apologies**

Richard Edwards (Manton Neighbourhood Manager), Manton Community Alliance;  
Pauline Elliott (Chair of Social & Community Development Sub-Group), BDC;  
David Hunter (Chair of Community Safety Partnership), BDC;  
Louise Newcombe (Chair of Health Sub-Group), Bassetlaw PCT;  
Trish Pogue, DAAT;  
Lynn Tupling (Chair of Environment Sub-Group), Retford Act.ion Centre.

**3. LSP Peer Challenge and Self-assessment**

A lengthy discussion took place around the completion of the template so far.

Time was taken to complete a list of possible achievements to note in the self-assessment. However, members felt that caution was needed so that the LSP did not falsely claim any achievements/ successes.

**Achievements**

- Implementation of Children's Centres
- Healthy Living Centre Network
- Skills Fairs

- PPO Scheme (Prolific and other Priority Offender scheme)
- The Turbine – Business Innovation Centre
- Food Technology Centre
- Employment Skills Centre
- Development of the Idle Valley Site
- Creation and development of BEAN – Bassetlaw Elderly Action Network
- £x External funding
- Learning Communities project
- Manton Neighbourhood Management Pathfinder
- Support of successful campaign to keep a co-terminus PCT
- B&Q/ Exel development
- Market Towns Initiatives
- New Communities work
  - Real Lives Real People event
  - Migrant Workers/ New Community Group
  - Now working in Focus Groups to meet variety of needs
  - Need to focus on enterprise/ employment issues
- Embedding the BLSP Economic Regeneration Action Plan in to the BDC Service Delivery framework – complete adoption of a partnership approach to service delivery.
- I Love Bassetlaw campaign – led to increase in volunteers and helped raise the profile of volunteering considerably
- Long history of partnership working in the area
  - Destination Bassetlaw
  - Bassetlaw Taskforce
  - Previous Learning partnerships
  - The LSP is the current approach to this.
- £30 secured for DV services via Nottinghamshire Police
- £30k for Pastor Scheme secured by Nottinghamshire Police
- Agreement of Board Top 3 priorities – shows strategic drive for change
- Embedding of NLAA in to the BLSP Action Plans
- Structure and membership of the partnership enables us to be flexible to change
- Achieve successes despite not having additional money coming to the area i.e. NRF
- Secondment of Women's Aid worker to Social Services to support 40% increase in DV referrals – includes training for existing social work staff. (CYP Sub-Group)
- The main added-value from the Partnership is that we bring synergy between partners and their work.

### Long Term Vision

There was uncertainty in some of the comments added to the self-assessment about the vision of the partnership. It was agreed that while the current vision statement was all-encompassing it could be the same for any LSP. It was agreed that we needed to expand on the statement to explain exactly what we wanted for the area.

### Describing the LSP

The question was raised about how we do this in a consistent manner to people who aren't involved in the process. The following was suggested:

'Partnership of partnerships'

'A body led by the District Council, involving organisations from all sectors, aiming to improve the District for everybody, including future generations.'

It was agreed that we needed to clarify a common approach to this across the BLSP.

### Evidence of providing benefit to the community

Tackling violent crime

Improvements to Domestic Violence service provision

Manton Pathfinder

### Level of engagement

Need to provide evidence of how we have engaged internally in the partnership and externally, and within our own organisations.

**Action: Partners to provide any evidence of internal briefings for staff/ engagement activity carried out.**

### SWOT analysis

Strengths	Weaknesses
<ul style="list-style-type: none"><li>• Depth of knowledge across partners of the area</li><li>• Membership includes long serving officers within the area – continuity</li><li>• Goodwill</li><li>• NLAA embedded in to the District Sustainable Community Strategy</li><li>• BDC Corporate Strategy aligned Sustainable to Community Strategy</li><li>• Integrity between partners</li><li>• Mutual respect</li><li>• SLAs agreed by BDC with V&amp;C Sector following issues identified by the LSP</li></ul>	<ul style="list-style-type: none"><li>• Don't promote successes</li><li>• Lack of understanding of what organisations are doing – always changing</li><li>• Alignment of organisations to BLSP</li><li>• Links to Area Strategy Group</li><li>• Funding – not enough</li><li>• Initiative overload</li><li>• Structural changes – some PCT functions going countywide</li><li>• Measuring our impact</li><li>• No contingency plan – single person dependency</li></ul>

Opportunities	Threats
<ul style="list-style-type: none"> <li>• PR – process previously agreed and needs to be used more</li> <li>• Provision of media training</li> <li>• More autonomy by Sub-Groups to allow for more development work by BLSP Support Team</li> <li>• Defining a ‘real vision’ (personal to Bassetlaw)</li> <li>• Define real priorities for Bassetlaw</li> <li>• Joint Strategic Assessments as a result of the Crime &amp; Disorder Act Review</li> <li>• Desire to move to commissioning as part of future agenda</li> <li>• Development of Family Employment Initiative across the County – links to Skills &amp; Worklessness</li> </ul>	<ul style="list-style-type: none"> <li>• Political differences</li> <li>• Lack of understanding of what organisations are doing – always changing</li> <li>• Funding – Never had it and might not get it if not fit for purpose</li> <li>• Efficiency Savings by public sector organisations</li> <li>• Need to be clear what we can expect from each other</li> <li>• Could exclude new members due to knowledge/ history of existing partners BUT history of area good/ bad should not hold us back</li> <li>• Historically fallen outside the threshold of funding available.</li> </ul>

**Action: GB and JW to complete a final version of the self-assessment and circulate to Executive Group. Once agreed, final draft to be circulated to all BLSP for comment.**

**4. Constitution for the BLSP**

GB reminded members that this was still to be finalised and would be circulated to all partners for comment once the Executive Group has agreed a final draft.

JW asked that comments be sent through as soon as possible, as so far very few and been received. Some additional deputies were required and all Sub-Group Chairs needed to confirm that they were happy with the content for their Sub-Groups.

**Action: Partners to have a further look at the document and confirm names of deputies where they are not listed. In addition, partners to confirm by email to JW that they are happy with the content relating to their individual Sub-Groups or give amends. Once completed a copy will be circulated to all BLSP members to allow for additional comments.**

**5. BLSP Board Quarterly Report**

GB noted that this needed to be produced for the next Board meeting in November. JW commented that there needed to be more ownership by the Sub-Group’s of the report, and while Chairs had bought in to the process it could still be improved. Updates should come from Chairs direct rather than the LSP Support Team compiling the update for them.

**Action: JW to send out the standard request for Quarterly updates. Information to be sent to JW by 19 October so a final version can be produced for the Executive Group**

**6. LSP Stakeholder event with City region – 8<sup>th</sup> October**

GB brought the meeting to members' attention and enquired if anybody had already confirmed their attendance. She had been contacted by the Coordinator, who suggested that more people from Bassetlaw should attend, based on the numbers attending from the Derbyshire LSPs.

MQ confirmed he was going and FW confirmed she had received notification of the event and would attend. SG also suggested she could go as she could easily get to the venue without travel issues.

RW noted that he had not confirmed attendance but if necessary someone from Economic Development could go if it was needed. He already had a diary commitment.

**Action: GB to circulate info about event to those interested.**

**7. Meeting Programme**

JW circulated the proposed dates. Amendments to the table since production include the following:

- Board meeting for November 2007 – moved to the 15<sup>th</sup>
- Executive Group meetings for October/ November 2007 – should read 1<sup>st</sup> October and 29<sup>th</sup> November. The 29<sup>th</sup> will be held in the Ceres Suite, Worksop Town Hall, 8.30am-10.30am.

**Action: Members to check all other dates and let JW know of any clashes. If there are no amendments then the dates will be considered as final.**

**8. A.O.B.**

GB mentioned that the Head of Community Engagement and Performance had attended a training session on this and felt it may be a useful tool for the LSP to monitor performance.

Item to be discussed further at a future meeting.

**9. Dates of future Meetings**

- Information Session – 26<sup>th</sup> October, 9am-2pm (with lunch 1-2)
- Board – 15<sup>th</sup> November, 9.30-12.30
- Executive Group – 29<sup>th</sup> November