

Bassetlaw Local Strategic Partnership Board
9th September 2010
Venue: Laing O Rourke
9.30 am – 12.30 pm

MINUTES

PRESENT:

| | |
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| Chair: | Councillor Michael Quigley, Leader of Bassetlaw District Council |
| Vice-Chair: | Lynn Tupling, Manager, Retford Action Centre |
| Gillian Blenkinsop | Corporate Development and Policy Manager/Deputy Head of Community Engagement and Performance, Bassetlaw District Council |
| Eleanor Brockel | Partnership Analyst, Community Safety |
| Luke Brown | Planning Policy, Bassetlaw District Council |
| Natalie Cockrell | Planning Policy, Bassetlaw District Council |
| Bryn Coleman | Nottinghamshire Fire and Rescue Service |
| John Connolly | Principal, North Notts College |
| Cara Crossland | Bassetlaw District Council (minutes) |
| Felicity Cox | Chief Executive, NHS Bassetlaw |
| Richard Edwards | Pathfinder Manager, Manton Community Alliance |
| John Everitt | Chief Executive, Nottinghamshire Wildlife Trust |
| Cheryl George | Health Improvement Principal, Bassetlaw PCT |
| Virginia Green | Trent Vale Partnership |
| Liz Jefferies | NALC |
| Keith Poyser | 14-19 Area Strategy Group |
| Michael Stenson | Drug Co-ordinator, Job Centre Plus |
| Phil Sibson | Managing Director, Aquila Business Products Ltd |
| Dave Wakelin | Chief Superintendent, Nottinghamshire Police B Division |
| Fran Walker | Consultant, North Nottinghamshire College and Chair of the Learning and Skills Sub-Group |
| Derek Wilkinson | Retford and Worksop Churches Partnership |
| Joanne Wilson | Policy and Scrutiny Co-ordinator, Bassetlaw District Council |

1. APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting and everyone introduced themselves.

Apologies for absence were received from:

| | |
|-----------------|--------------------------------------------------------------|
| Bernard Coleman | Director, A1 Housing |
| Anne Danvers | Job Centre Plus |
| Sue Gill | NHS Bassetlaw, Chair of Children and Young People Sub- Group |
| David Hunter | Chief Executive, Bassetlaw District Council |

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|------------------|--------------------------------------------------------------------------------------------|
| Mary Mitchell | Hospitals Manager, Doncaster and Bassetlaw Hospitals NHS Foundation Trust |
| Geraldine Pearce | Director of Bassetlaw Community and Voluntary Service, Chair of Stronger Communities Group |
| David Pearson | Strategic Director of Adult Social Care and Health, Nottinghamshire County Council |
| Sally Penn | Senior Children's Centres Co-ordinator, North Nottinghamshire College |

2. MINUTES OF MEETINGS AND MATTERS ARISING

Board minute's 14.05.10:

The minutes were agreed as a true record.

Executive Group minutes 29.07.10:

The minutes were agreed as a true record.

Executive Group minutes 23.08.10:

- FW noted a spelling error on page 3.

At this point item 4 was taken to accommodate the presenters additional meeting commitments.

3. NHS WHITE PAPER

FC gave a presentation on the White Paper 'Equity and Excellence: Liberating the NHS, which sets out proposals for the NHS to become a truly world-class service that is: easy to access, treats people as individuals and offers care that is safe and of the highest quality. The presentation is attached for reference.

What is proposed?

Changes to structures, governance and engagement arrangements are proposed for NHS services in England. Aim is to give patients more choice over services and put clinicians in charge of commissioning health services and health service budgets. Some new roles for upper tier/unitary authorities have been identified.

Key points: -

Structures – What is new?

- ▶ **GP Consortia** will form to commission all secondary care services – in our case this means services from Bassetlaw and Doncaster Hospitals, Health Visitors, District Nurses, services that help people to remain independent at home and Mental Health services
- ▶ **National NHS Commissioning Board** will commission primary care services e.g. GP and family health services (they can't commission themselves), pharmacy, dentists, optometry (opticians) and maternity services
- ▶ **Upper tier authorities will take on public health functions** of the PCTs.
- ▶ Upper tier authorities may form **Health and Well-Being Boards** They will lead on Joint Strategic Needs Assessments and help to co-ordinate commissioning of local NHS. They are expected to work with Local Strategic Partnerships
- ▶ These Boards will take on the statutory functions of Overview and Scrutiny Committees on health (currently this sits with upper tier/unitaries).
- ▶ **Public Health Service Created** to cover health evidence/analysis. They will jointly appoint Directors of Public Health with local authorities (upper tier/unitaries).

Governance

- ▶ GP Consortia and others commissioning NHS services will be responsible to NHS Commissioning Board.
- ▶ Monitor – is the name given to the economic regulator – they will act like OFCOM and make sure services are delivered effectively and give value for money

Engagement

- ▶ **Health Watch England and Local Health Watch** will be set up. Local Involvement Networks will become local Health Watch – they will have additional powers – basically the “citizens advice bureau for health and social care issues”. Funding will come from upper tier/unitaries to have these.

Structures – what’s out?

PCTs will go (from 2012/13 – probably sooner in Bassetlaw)
Strategic Health authorities will go by April 2012

These changes will impact on: -

- ▶ The way health services are commissioned
- ▶ The way health services are delivered
- ▶ Acute hospital services and primary care services
- ▶ Local working relationships and structures e.g. joint work in localities with NHS Bassetlaw (PCT)
- ▶ Access to services
- ▶ Jobs – some created and some lost
- ▶ Bassetlaw residents – who will need to understand changes and how to “exercise patient choice”.
- ▶ Elected Members – who will have a say in NHS commissioning (not clear on how Districts can engage – upper tier/unitaries are engaged directly)

Questions/Comments

GB – Will there be regional outposts of the National Commissioning Board that will allocate resources locally?

FC – There will be a national formula which is not known at this stage.

RE asked who will hold GPs to account?

FC noted that they are expecting GPs Consortia to manage the quality of GP services. She noted that the Consortia will need to prioritise their activities across a wider geographical area (perhaps to include areas outside of Bassetlaw) and that the money for commissioning will come to the Consortia and not to individual GPs.

RE noted that GPs are in competition as businesses. He asked how can people influence what is commissioned and how it is commissioned?

FC noted that they are trying to ensure local links to Health Watch as they need local representatives to be involved to make these organisations an effective “watchdog” for health services.

She noted that all 11 GPs practices are in the Consortia and that there are 5 GPs on the Executive with one vacancy. She also noted that PCT staff support the Consortia as part of their day job and that the GPs are finding these changes a very steep learning curve.

GB asked about the anticipated job losses at the PCT.

FC noted that there will be around 9 redundancies in management and that next year it is possible that there will be compulsory redundancies to meet the required management cost targets to move money to front line provision. There may be some clinical staff lost across the NHS. She noted that losses of staff from front line services may not be from permanent posts but are more likely to come from a reduction in usage of agency staff.

There was a general conversation about the Clinical Services Review. This is not to be confused with the National Health Services reforms and therefore is not recorded here.

4. TRENT VALE PARTNERSHIP

Virginia Green Project Manager from the Trent Vale Landscape Partnership spoke to members of the Board regarding the Trent Vale Landscape Partnership.

The Trent Vale Landscape Partnership will receive £1.6 m from the Heritage Lottery Fund over the next 3 years. The Partnership was formed to conserve, enhance and celebrate the cultural identity of the Trent Vale between Newark and north of Gainsborough. The focus of the Programme is on the communities, habitats and heritage that make the area so distinctive. Heritage Lottery Funds are being matched, along with in-kind support from project partners, volunteers and community groups, giving an overall programme budget of £2.6m.

VG showed members a map of the area and noted that most of the activity is taking place in areas outside of Bassetlaw and that this would be a fantastic opportunity for Bassetlaw to engage.

Trent Vale Partnership has developed a programme of activities which deliver a range of projects including archaeological investigations and digs, renovation of a key heritage building (the Willow Works at Beckingham), conservation, a small grants scheme for community groups and farmers, environmental and heritage education work, qualifications in environmental conservation, visitor guides and much more.

VG noted that the project aims to create education, training and volunteering opportunities. She noted that they are currently looking for locations to carry out training for example maintenance work.

Grants of up to £2,000 are available to community groups and to farmers/ landowners to deliver projects that have a heritage focus (either man-made or natural heritage).

VG noted that she would like members of the Board and their organisations to get involved and help with the management of projects.

FW suggested getting in touch with Idle Valley and the Children's Centres. She also suggested BCVS to promote volunteering opportunities.

JE noted that there might be a link with schools and health looking to engage with schools to increase awareness of active lifestyles.

GB noted that the Taste of Bassetlaw competition would include local food producers from the Trent Vale area and could be useful contacts for VG.

5. LDF UPDATE

Natalie Cockrell noted that the Local Development Framework Draft Core Strategy would be completed in late October/November followed by a consultation for responses then an examination by an inspector.

She noted that they have been working on the Infrastructure Strategy with input from key services e.g. the Police, schools and utilities to assess if the area's infrastructure can cope if they build additional houses in the District. She noted that so far there have been no problems identified. She did state that so far they have had little response from utility providers.

Luke Brown noted that the evidence base documents look at potential sites for allocation. The sites are then ranked and looked at in further detail.

NC noted that they have had a good response and sign up to the Infrastructure Providers Event on 27 September from partners around the table.

She noted that they are hoping to adopt the Core Strategy by May 2011.

NC noted that the housing numbers taken from the previous Regional Strategy now have to be backed up and evidenced as the Regional Spatial Strategy has been abolished removing the prescription on number of houses to be built.

FW asked what links the Planning Department have with the local media to ensure there is not a backlash.

NC noted that when they go out for a consultation they liaise with the Communications Team and advertise in the local press and also have Parish Council involvement.

FW suggested producing a basic guide to planning.

NC noted that planning do provide guidance and help train parish councils and are looking to produce a useful information pack and run sessions for the public.

LB noted that the residential design guide has encouraged developers to look at the design of an area and be in keeping with the surroundings.

NC noted that she has been speaking to Conservation Officers and looking to leaflet areas where revised conservation requirements are being considered.

6. PARTNERSHIP PLUS AREAS

DW noted that EB had outlined an approach that he is confident will drive down crime and disorder. He noted that crime figures are positive and are dropping, North Nottinghamshire is the strongest performer against County targets.

He noted that the Community Safety Partnership has adopted the targeted approach and LSP partners can contribute to Partnership Plus areas.

Wards were subjected to a rank and rate system by rate per 1000 population and volume of all Police recorded crime and anti social behaviour over two years allowing for meaningful comparison. She noted that they decided to take the top ward in each policing area, Worksop South East, East Retford West, Castle and Boughton.

EB noted that the approach is flexible to include other data sets as they become available to broaden the approach

She noted that you cannot problem solve in all wards but need to find the hotspots with the most severe, multiple challenges and focus on 5/6 streets to target within that area.

Manton is within the top 1% in the East Midlands for poor health and the top 10% in England for deprivation. A lot of work has taken place in Manton and there has been a reduction in crime but it is still not catching up with other areas.

EB noted that by using local data and acknowledging that other issues affect crime levels such as health and housing the underlying problems can be targeted and improvements sustained.

Progress to date

- Bassetlaw, Newark and Sherwood Probation Service restructure to offer 'pathways out of offending' in identified hotspot areas.
- Production of collective neighbourhood profiles between CSP and Bassetlaw PCT.
- B Division 100% attendance areas set in the identified hotspots areas – improved service to victims and increased possibility of detection.
- Problematic households now have a 'place of interest' marker on B Division giving information relating to the households and encouraging officers to gather and record intelligence.
- Referral of problematic households to multi-agency problem solving groups.
- Day of action in Boughton
- Environmental visual audits planned in each Partnership Plus area.
- Manton team to be co-located in Bassetlaw Community Safety Office.
- Dispersal zone agreed in Manton

DW noted causes of criminality are sometimes beyond Police control; partners can help by working together. He noted that the LSP are important and can tackle problems together.

7. DRAFT LOCALITY REPORT

The Neighbourhood Working Group was set up to look at localism and how best to use the good practice developed and tested by the LSP's Local Pathfinder.

DW noted that the localism approach involves the public and gives them an active role. He noted that localism is a high Government priority and they are pushing for public services to become more engaged with the public. The Localism Bill will change the roles of local government, neighbourhoods and citizens. Reduced public money will require us to transform the way we operate e.g. more collaborative working to improve effectiveness and efficiency.

CG noted that often people who represent a community are from agencies and organisations. There was a need for residents to get involved at a local level taking control of what happens in their local area.

She noted that the approach needs "real people" telling us what needs to happen and a lead with expertise to manage the approach. The idea is for the Pathfinder to continue its engagement and for partners to share information, working together and pooling resources.

GB noted that the information circulated indicated a 9-month plan. GB suggested that priority areas needed to be identified and that early successes from a neighbourhood approach in these areas needed to be demonstrated. She noted that MCA need to be sensitive and be aware of existing work that is taking place in communities.

MQ noted that in view of the current situation there is not the luxury of time and he hoped that the timescale could be condensed to 6 months. He noted that MCA needed to show that they are achieving something in a shorter timescale.

Members agreed the recommendation under the provision of a revised timescale that the local Pathfinder, accountable to BLSP Board becomes the lead co-ordinating body for the development and delivery of locality working across the District.

8. UPDATE ON LAA REWARD GRANT

Information was circulated prior to the meeting with the papers detailing the bids approved at the special meeting of the Executive Group.

MQ noted that 32 applications were submitted and the group had discussed each in detail and approved 8 applications.

Revenue – £174,500

| Application No | Project Title | Project Lead | <u>Amount Allocated</u> |
|-----------------------|--------------------------------------------------------------------|-----------------------------------------------------|--------------------------------|
| 4 | Raising Standards in literacy | Robin Woodhead, Worksop Priory CofE Primary | £4900 |
| 5 | Resources in action-raising achievement in Portland School Year 11 | Elaine Hamilton, Portland School/ Fran Walker | £6,000 |
| 8 | Skills Analysis, Training and Development Plan | Fran walker / Mike Kilraine, NNC | £70,000 |
| 11 | Idle Valley Visitor Hub | Rob Fitzsimons, Notts Wildlife Trust | £23,000 |
| 20 | Chaotic Families Intervention Support | Gerald Connor, Soya Clark | £45,000 |
| | LSP Admin Support | Gillian Blenkinsop | £6,000 - £7,000 |
| | | Total | £155, 900.00 |
| | | Contingency | £18, 600 |

Capital – £174,500

| Application No | Project Title | Project Lead | <u>Amount Allocated</u> |
|-----------------------|--------------------------------------------------------|-----------------------|--------------------------------|
| 6 | Vocational Skills Centre, Serlby Park School | John Connolly, NNC | £60,000 |
| 16 | Supporting community business through renewable energy | Rob Crowder, RCAN | £14,500 |
| 22 | Developing CCTV to cover Bassetlaw | Gerald Connor, CSP | £100,000 |
| | | Total | £174,500.00 |

GB advised the Board that Robert Wilkinson would wish the bid for the Harworth Food Technology Hub to be considered if there was money available from the contingency detailed above.

JE noted that there might be a possibility of combining the feasibility work with the Idle Valley project.

FW thanked Bassetlaw District Council officers for putting the bids together and David Hunter for facilitating the meeting and putting the information across in a clear manner. She also thanked MQ for letting the funding come to the LSP.

Members noted that the projects approved would make good news stories, highlighting the funding that the LSP has invested in the area.

Members formally agreed the funding applications.

9. Q1 2010/11 PERFORMANCE REPORT

JW noted that there are two outstanding Q1 monitoring reports that are still being chased in relation to the community cohesion funding.

A handout detailing the current spend from the cohesion budget was circulated to members. JW noted that £17,600 has been cut from the cohesion budget and noted that the remaining funding will need to be spent by March 2011.

JW noted that GP had indicated that there are projects from the Stronger Communities Group that will come forward.

LT noted that she has secured funding for a minibus and they are hoping to launch the scheme in the next couple of weeks. She asked partners if anyone could help to provide a secure place to park the minibus overnight.

GB suggested Carlton Forest and said she would approach Ian Roebuck to see if this is possible.

LT noted that the Older People Directory is now complete and has been circulated and will also be available electronically.

10. DRAFT SUSTAINABLE COMMUNITY STRATEGY

GB noted that the Draft Sustainable Strategy has been circulated. She noted that a special meeting of the Executive Group is needed to look in detail at the draft and approve the document.

The group agreed to hold a special meeting of the Executive Group on Tuesday 21st September.

11. LETTER OF CONDOLENCE, NIGEL CLIFTON

The letter was noted by members.

DATE AND TIME OF NEXT MEETING

Thursday 4th November 2010, 9.30am – 12.30pm