



Bassetlaw Partnership for Health

**Minutes of the meeting held on 21 November 2005
The Hurst, Cheapside Worksop**

Present:	Action
<p>Louise Newcombe, Bassetlaw Primary Care Trust Nicole Chavaudra, Bassetlaw Primary Care Trust Mary Mitchell, Bassetlaw Hospital Andrew Tatham, Bassetlaw Community & Voluntary Service Michael Newstead, Bassetlaw Community & Voluntary Service Jane Zdanowska, Nottinghamshire County Council Sharon Stoltz, Bassetlaw Primary Care Trust Richard Keeton, Bassetlaw District Council Chris Booth, Bassetlaw District Council David Whitham, Social Services Lesley Thorlby, Bassetlaw Community & Voluntary Service</p> <p>Apologies:</p> <p>Jan Harding, Bassetlaw Working with Carers</p> <p>The minutes of the last meeting:</p> <p>LAA – second submission just sent in. Mike Quigley and Sharon Stoltz representatives on group, due to meet shortly on Community Strategy. Sharon will circulate information when available. Andrew Tatham was nominated as Sharon Stoltz’s deputy on the Older People’s Sub Group .</p> <p>Matters Arising:</p> <p>1. Infrastructure Review Michael Newstead spoke of the overwhelmingly positive response from local agencies and organisations, which had sent a clear message to the County Council. Although, at a political level, decisions had yet to be made, the Review’s worst-case scenario for the District looked an unlikely outcome.</p>	<p>Sharon Stoltz</p>

2. Keeping Warm and Well

No further information available, **Chris Booth to provide an update for next meeting.**

3. Bassetlaw Primary Care Trust Reconfiguration.

Nationally 9th December. Staggered consultation process. 90 days ends on 10th March. Public meetings, one in Retford, one in Worksop.

County Councillors not had a decision on this.

Referred to full council. Some County Councillors have signed the petition. The progress continues to unfold.

4. Local Area Agreements (LAAs)

A paper circulated on the LAA gave rise to a discussion on the relationship between the BPfH and both the LAA and the Local Strategic Partnership (LSP).

Members felt that it was important to emphasise that the BPfH existed in its own right. Although designated a sub-group of the LSP, it had a robust monitoring mechanism of its own and was the only sub-group which organised an annual event. Strictly speaking, the Partnership was accountable to neither the LAA nor the LSP but contributed to the wider aims of the District and County strategies. Sharon Stoltz and Andrew Tatham provided the reporting link between the Partnership and those strategies.

Members felt that the following consisted of important local priorities.

- Transport
- Homelessness (the PCT had recently provided funding to HOPE)
- Alcohol (in danger of being the poor relation to Drugs)
- Accidents
- Incapacity Benefits
- Training, Recruitment and Retention (potential for an event aimed at young people)

Action Plan:

Sharon Stoltz and Andrew Tatham had met to discuss the format and context of future Action Plans.

Chris Booth

<p>Was the Plan simply a mechanism for reporting to the Local Strategic Partnership (LSP)? Could it be more meaningful as an internal monitoring tool for BPfH members?</p> <p>Members felt that the Report was quite adequate for what was required and that we should continue with the same format.</p> <p>Annual Event:</p> <p>Well over 80 people had signed up for the event this year. The facilitators were fully briefed. Due to the unavailability of the lift at Retford Town Hall the venue has been changed to the New Life Christian Centre in Retford. David Whitham said he would chair the second half of the meeting and any questions should be recorded. The event has provided a very positive link with Job Centre Plus.</p> <p>DYNAH (Do you need a hand)</p> <p>Andrew Tatham had already circulated a monitoring report from DYNAH. Due to unforeseen circumstances Andrew had not had chance to meet with Brenda Weston from DYNAH. The question of skip hire and tipping was raised. Andrew Tatham to check this with Brenda Weston.</p> <p>Community Safety - Bob Hill – contact via Sharon Stoltz, to be passed to DYNAH.</p> <p>David Whitham raised concerns about liability in connection with the installing of second-hand stair lifts. Andrew Tatham to check with Brenda Weston.</p> <p>DYNAH do signpost people on if they cannot afford their rates. Marketing might be useful. Maybe time to review talks. Andrew Tatham to speak to Brenda Weston.</p> <p>Any other business:</p> <p>1.Patient and Public Involvement</p> <p>Nicole Chavaudra spoke of her intentions to develop a strategy for PPI but thought it would be sensible to try and link it with the existing County strategy for Community Engagement. Nicole to contact Al Kestenbaum and Joe Pidgeon.</p>	<p>Andrew Tatham</p> <p>Sharon Stoltz</p> <p>Andrew Tatham</p> <p>Andrew Tatham</p> <p>Nicole Chavaudra</p>
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Bassetlaw Healthy Living Centre Network

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Present:

Louise Newcombe, Bassetlaw Primary Care Trust
Nicole Chavaudra, Bassetlaw Primary Care Trust
Mary Mitchel, Bassetlaw Hospital
Andrew Tatham, Bassetlaw Community & Voluntary Service
Michael Newstead, Bassetlaw Community & Voluntary Service
Jane Zdanowska, Nottinghamshire County Council
Sharon Stoltz, Bassetlaw Primary Care Trust
Richard Keeton, Bassetlaw District Council
Chris Booth, Bassetlaw District Council
David Whitham, Social Services
Lesley Thorlby, Bassetlaw Community & Voluntary Service

Apologies:

Jan Harding, Bassetlaw Working with Carers

Although Chris Booth was able to report big improvements in a more coordinated approach to the delivery of the project, there were still many concerns.

In terms of volunteer numbers, there was a requirement to increase numbers from 80 to 250.

There were concerns expressed about 'double counting' in the context of HLC project statistics.

There were continuing concerns about the robustness of evidence gathering for the HLC Board.

An effective evaluation strategy needed to be developed.

A positive development was the appointment of Mike Smith, as the new Project Manager. Mike was formally Chief Executive of the Bassetlaw Community Health Council and would bring a wealth of knowledge and experience.

There was a concern that there needed to be a much more effective relationship between the BPfH and the District Council as the accountable body.

Louise Newcombe to contact the Acting Chief Executive of Bassetlaw District Council.

Louise Newcombe