



## Bassetlaw Partnership for Health

**Minutes of the meeting held on  
16 January 2006 at The Hurst, Cheapside Worksop**

<b>Present:</b>	<b>Action</b>
<p>Louise Newcombe, Bassetlaw Primary Care Trust  Nicole Chavaudra, Bassetlaw Primary Care Trust  Andrew Tatham, Bassetlaw Community &amp; Voluntary Service  Michael Newstead, Bassetlaw Community &amp; Voluntary Service  Sharon Stoltz, Bassetlaw Primary Care Trust  Graham Jackson, Bassetlaw District Council  Chris Booth, Bassetlaw District Council  David Whitham, Social Services  Louise Smithson, Bassetlaw Community &amp; Voluntary Service  Mike Smith, Bassetlaw Healthy Living Centre  Jan Harding, MENCAP  Kathy Harvey, Nottinghamshire County Council  Julie Walker, Bassetlaw Primary Care Trust  Lisa Horseman, Bassetlaw Primary Care Trust</p> <p><b>Apologies:</b>  Mary Mitchell, Bassetlaw Hospital  Richard Keeton, Bassetlaw District Council  Jane Zdanowska, Nottinghamshire County Council</p> <p><b>The minutes of the last meeting:</b>   These were agreed as a correct record.</p> <p><b>1. Matters Arising:</b></p> <p><b>Keeping Warm and Well</b>  Chris Booth to send an electronic update to Louise/Lesley at BCVS for circulation to the group.</p> <p><b>PPI Strategy</b>  Nicole reported that she had not got very far with partner agencies on this and therefore the PCT would probably be working on its own strategy.</p>	<p>Chris Booth</p>





care in the District. David felt that some services currently being provided would be tendered to private companies.

The meeting closed at 11.50am

**Bassetlaw Healthy Living Centre Meeting  
16<sup>th</sup> January 2006  
held at the The Hurst, Cheapside, Worksop**

**Present:**

Louise Newcombe, Bassetlaw Primary Care Trust  
Nicole Chavaudra, Bassetlaw Primary Care Trust  
Andrew Tatham, Bassetlaw Community & Voluntary Service  
Michael Newstead, Bassetlaw Community & Voluntary Service  
Sharon Stoltz, Bassetlaw Primary Care Trust  
Graham Jackson, Bassetlaw District Council  
Chris Booth, Bassetlaw District Council  
David Whitham, Social Services  
Louise Smithson, Bassetlaw Community & Voluntary Service  
Mike Smith, Bassetlaw Healthy Living Centre  
Jan Harding, MENCAP  
Kathy Harvey, Nottinghamshire County Council  
Julie Walker, Bassetlaw Primary Care Trust  
Lisa Horseman, Bassetlaw Primary Care Trust

**Apologies:**

Mary Mitchell, Bassetlaw Hospital  
Richard Keeton, Bassetlaw District Council  
Jane Zdanowska, Nottinghamshire County Council

Chris Booth introduced Mike Smith the new manager for the Health Living Centre.

He gave an update on the current situation as he saw it although the group noted he had only been in post for 3 weeks!

Mike had met with 5 of the project managers so far. Mike reported to the group that one of the main things to come out of the meetings was that the Managers had found the monitoring forms extremely difficult and time consuming. Mike felt that this was an area that he would need to address quickly as this had probably been a factor in people not returning the monitoring forms.

Mike informed the group that he hoped to bring the complete

financial information for quarters 1-3 to the next meeting.

Mike reported that although he has only been in post for a short time he was starting to establish contacts and make plans for the way forward.

Mike is currently based in Retford but will move shortly to Queen's Buildings in Worksop.

Louise thanked him for his presentation. The group expressed their relief that Mike had taken over as the Manager of the HLC and that they had confidence in him to be able to turn things around. However, the group still feel there are things that need to be addressed from the period before Mike took over and it was agreed that Louise as the Chair would still meet with the Chief Executive of the District Council to discuss the concerns. It was agreed that Mike would come up with a list of priorities that Louise could address at the meeting.

A general discussion took place on the HLC .

The meeting closed at 12.00pm