



Minutes of the meeting held on 17th March 2008

The Hurst, Cheapside Worksop

Present:	Action
<p>Jan Harding Richard Keeton Louise Newcombe Mary Mitchell Michael Newstead Julian Proudman Wendy Pigott Chris Shaw Mike Smith Sharon Stoltz David Whitham Jane Zdanowska</p>	
<p>Apologies</p>	
<p>Graham Jackson Lesley Thorlby</p>	
<p>1. Welcome</p>	
<p>Louise Newcombe welcomed members to the meeting.</p>	
<p>2. Minutes of previous meeting – 28th January 2008</p>	
<p>The minutes were approved as a correct record.</p>	
<p>3. Matters Arising</p>	
<p>(i) It was reported that April 13th 2008 would be the launch date for the new Community Sports Network. Invitations would be</p>	

sent out shortly.

(ii) Andrew Tatham and Michael Newstead expressed appreciation to Louise Newcombe for the successful voluntary sector applications from the PCT under spend. Louise said that this was likely to become a regular annual feature of PCT spending and asked members to start thinking about future funding priorities.

(iii) Sharon Stoltz reported that she was now the overall lead on Health Inequalities and that she would be supported by a new commissioning post.

(iv) **GP-led Health Centre** – evidence from the on-going consultation suggested that many people still questioned the wisdom/viability of locating the new centre in Manton. The drop-in facility was the most controversial aspect of the proposal.

(v) Jan Harding reported that the '**Being Person Centred**' event at The Crossing, Worksop, had been a success with almost 100 people in attendance, including a specialist dentist in the Learning Disability field. She regretted the low attendance from provider staff at Bassetlaw PCT.

4. Terms of Reference

(i) In the Remit section, it was agreed that the word 'employed' should be replaced by 'worklessness'.

(ii) There was a discussion about the relevance of (d) under **Key Responsibilities**. It was agreed that this should be deleted and replaced with the words, "maintain links with etc".

5. Annual Event/Action Plan

It was agreed that the current **Action Plan** needed to be reviewed and that the Annual Event would be an appropriate vehicle for setting priorities. It would be useful to invite members from other partnerships within the Local Strategic Partnership Structure.

It was thought more appropriate that items on the Action Plan which currently had a County Council lead should ideally have a District lead in order to more easily track progress. At the next meeting members would be appraised of progress using the 'traffic lights' system.

David Whitham suggested that **self-directed care** should feature on the programme with possible telecare demonstrations.

6. DYNAH Service Review (Executive Summary circulated)

Andrew Tatham spoke to the Executive Summary, which outlined the essential details of the Service Review carried out between November 2007 and February 2008 on the handy person scheme operated by **Do You Need a Hand?**

The Review, which comprised stakeholder feedback, service user evaluation forms, a detailed questionnaire and a panel meeting with DYNAH personnel, revealed a general satisfaction with the scheme, which had been operating since 2004.

Some issues had either been addressed or were in the process of being resolved.

The Review, including seven key recommendations, was formally approved by members, and Andrew Tatham was thanked for carrying out the Review. The full report would be circulated to all stakeholders.

Wendy Pigott spoke to members about future commissioning arrangements which would impact on DYNAH.

The District Council was currently exploring the possibility of establishing a **Home Improvement Agency (HIA)**, which would involve partners in the other North Nottinghamshire districts. This was an approach favoured by Central Government, and would involve a tendering process in order to secure core funding from the **Supporting People** agency. It was acknowledged that this was a complex development but would result in a secure funding base.

Jane Zdanowska pointed out that there were important links between certain projects like the **Preventative Adaptations Scheme** and **First Contact** about which funding decisions would be made this year and urged that a more strategic overview needed to inform that process.

7. Joint Commissioning

Sharon Stoltz reported that consultation on future commissioning priorities for older people and people with disabilities was an on-going process and that the BCVS was pivotal in this process through the various forums which it supported and facilitated.

Louise Newcombe would circulate current Joint Commissioning structures relevant to the Partnership.

Jane Zdanowska spoke about consultation arrangements in connection with the County Council's **Opportunity Age**: there would be two open events – one in Nottingham and one at South Forest.

Michael Newstead emphasised the need to ensure that such consultations should be non-traditional providers like the North Nottinghamshire Community Arena, which catered for large numbers of older people.

David Whitham made the point that the outcome of party political elections could have an influence on future commissioning priorities.

8. Any other business

(i) Richard Keeton drew members' attentions to the fact that details of tenders for the Health Trainers' initiative were on the BCVS website.

Date of next meeting:

Monday 12th May, 10am – Bassetlaw CVS, Worksop

Bassetlaw Healthy Living Centre Network

1. Monitoring/Evaluation

2. Project Finance

3. Exit/Sustainability Strategy

Details of the Strategy were included in the Update (circulated).

4. Louise Newcombe agreed to write to all Project Managers thanking them for their contribution to making the HLC such a success.

5. It was agreed that some form of celebration would form part of this year's Partnership Annual Event.

Louise Newcombe