



Minutes of the meeting held on

13th July 2009

Bassetlaw Community and Voluntary Service

Present

Geraldine Pearce, Bassetlaw Community and Voluntary Service
Anne Cater, Bassetlaw Community and Voluntary Service
Lesley Thorlby, Bassetlaw Community and Voluntary Service
Helen Houghton, Bassetlaw Primary Care Service
Louise Newcombe, Bassetlaw Primary Care Service (Chair)
Helen Scaman, Bassetlaw Primary Care Service
Cheryl George, Bassetlaw Primary Care Service
David Whitham, Adult Social Care and Health
Don Spittlehouse, A1 Housing
Mary Mitchell, Bassetlaw Hospital
Jan Harding, Carers Representative
Wendy Pigott, Bassetlaw District Council
Jane Zdanowska, Nottinghamshire County Council

Apologies

Peter Clark, Bassetlaw District Council
Chris Shaw, Environmental Services

Minutes of the last meeting

It was noted that Don Spittlehouse **was** in attendance at the May 2009 meeting.

The minutes were agreed as a true record.

Matters Arising

Home Improvement Agencies - Wendy Pigott mentioned that a report would be going to Supporting People's Commissioning Body in September.

Laura Chambers from Nottinghamshire County Council has expressed that she would like to come to the November meeting to update on Home Improvement Agencies.

Action: Lesley Thorlby to invite Laura and provide her with details of the November meeting date.

Introduction to new District Partnership Officer

Geraldine Pearce, Director of BCVS introduced Anne Cater the new District Partnership Officer with BCVS, who is on a 3 month temporary contract. Anne will be based at BCVS for 3 days a week, Retford Action Centre 1 day a week and Bassetlaw Primary Care Trust 1 day a week.

There was an offer from Jane Zdanowska to Anne to visit Nottinghamshire County Hall.

Action: Jane Zdanowska and Anne Cater.

DYNAH Service Review

In the absence of the District Partnership Officer, Geraldine Pearce had offered to do the review on DYNAH.

The Service Review report had been presented at a meeting with the main funders to look at the problems DYNAH were facing.

A decision was made that the action plan in the report should be presented to DYNAH to help with staffing and governance and also that BCVS would release £5k and hold £15k of NCC grant until the end of September.

Jane Zdanowska asked Geraldine Pearce for a copy of the service review report.

Action: Geraldine Pearce to email Jane Zdanowska the report.

LSP Health Improvement Plan Update

Cheryl George gave an update on this plan. A consultant had been brought in to work with groups across the LSP. The Baseline measures need to go in and it is almost finished. The plan is aligned to the LAA.

Leads will get a copy asking them to update to the end of June.

David Whitham asked if he could be emailed with the specific areas he needs to submit monitoring returns on the plan.

Action: Helen Houghton to email the relevant page numbers of the plan to David Whitham.

There was discussion around the Older People's lead that is Mary Spencer and is new in post. She will be working with a Strategic forum around Older People. Wendy Pigott will link into this forum.

David Whitham asked about the number of Older People's groups that are around and the rationalisation of these and that maybe there should be some sort of audit done.

Action: Lesley Thorlby to invite Mary Spencer to a future meeting.

Bassetlaw Elderly Action Network (BEAN)

Helen Houghton from Bassetlaw Primary Care Trust has been attending as the link between the PCT and BCVS. In the absence of the District Partnership Officer, Lynn Tupling and Jayne Bullock from Retford Action Centre have been chairing the meeting.

The purpose of the group was discussed at the last meeting of BEAN and the action plan was thoroughly worked through.

It was identified that there was no representation from Bassetlaw District Council.

David Whitham suggested that the group need to look again at why it was originally set up.

Action: Anne Cater to speak to BEAN about the origins of the group.

Action: Wendy Pigott volunteered to be the BDC representative on the group.

Annual Event

Update from the last meeting – Annual Event to be in March 2010.
Venue to be confirmed, possibly The Well in Retford, or The Crossing in Worksop.

Some of the topics that might be suitable for a theme were:

- Individual Budgets
- Workplace Health
- Home Improvement Agencies
- Updated plans for Bassetlaw Hospital
- Celebrating Success

Jane Zdanowska and Helen Houghton both offered to be on the working group, with Anne Cater from BCVS and Lesley Thorlby also from BCVS who will provide administration.

Action: Jane, Helen, Anne and Lesley to meet in August to plan the event.

Any other business

Jan Harding told the group about a Learning Disability event on 20th October 2009 at The Crossing in Worksop.

Action: Jan to email details about the event to BCVS.

Cheryl George will email Lesley details about the Healthy Weight Strategy, which can be forwarded onto members.

Helen Scaman, Tobacco Alliance Coordinator, spoke about her remit, which is around tobacco control. Helen attends Bassetlaw Tobacco sub group and she will share good practice from other areas with people.

Helen Houghton gave information about Sonya Clark, the new Health Improvement Project Manager for Bassetlaw Primary Care Trust who has a remit to work in Neighbourhood areas. Sonya has aligned the Neighbourhood delivery plan to the BPfH plan and will be looking at delivery projects in those deprived areas in a phased approach.

Action: Sonya will attend the next meeting to talk about the Neighbourhood delivery plan and update the group with developments. Lesley Thorlby to invite Sonya to the September meeting.

Date of next meeting

14th September 2009, 10am Bassetlaw Community and Voluntary Service

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