



## Minutes of the meeting held on 2<sup>nd</sup> February

### Retford Primary Care Centre

#### Present:

Geraldine Pearce, Bassetlaw Community & Voluntary Service  
Anne Cater, Bassetlaw Community & Voluntary Service  
David Whitham, Adult Social Care and Health  
Cheryl George, Bassetlaw Primary Care Trust  
Jan Harding, Carers Representative  
Jane Zdanowska, Nottinghamshire County Council  
Mary Mitchell, Bassetlaw Hospital  
Lesley Thorlby, Bassetlaw Community & Voluntary Service

#### Apologies:

Claire Frost, Bassetlaw District Council  
Don Spittlehouse, Bassetlaw District Council  
Peter Clark, Bassetlaw District Council

#### Minutes of the last meeting:

Approved.

#### Matters Arising:

- **A1 Housing Management Plan** – agenda for next meeting.  
*Action: Lesley Thorlby*
- **Falls Prevention** – Nikki Hughes, Notts County Council is leaving her post and due to a recruitment freeze a replacement for her will be sought within the organisation. A Falls & Fracture networking meeting was held last week, which is looking at changes in practice, the Bassetlaw representative is Mary Spencer.

- **Stroke Post Discharge** – invite Jackie Gladden to update at next meeting.  
*Action: Jane Zdanowska to send invite.*
- **FAST training** – Anne Cater is working with Steve Elliot from Bassetlaw PCT with the aim of hosting the FAST training at BCVS.  
*Action: Anne Cater to firm up details*
- **New CEO** – The new Chief Executive officer at Bassetlaw Primary Care Trust is Felicity Cox.

#### **DYNAH:**

Geraldine Pearce and David Whitham had met with Brenda and Ray Weston and another representative from DYNAH to discuss issues around their governance arrangements. Following this meeting DYNAH had written and said that things were now in hand. They had also contacted the Charities Commission regarding Brenda Weston taking a salary whilst being married to a trustee. After discussion with the Charities Commission DYNAH has now been re-registered.

DYNAH have taken on two new trustees through open recruitment.

DYNAH's new project the Home Service is still going ahead.

Jane Zdanowska spoke about the reluctance from NCC to further fund the DYNAH project. A new scheme is being piloted which will provide both a 'handyperson' service and the Preventative Adaptations Service. There will be two people in post who can take up Bassetlaw referrals.

In line with COMPACT a six-month notice would need to be given to DYNAH.

*Action: David Whitham to speak to Laura Chambers to clarify the question of no further funding from NCC. Lesley Thorlby to invite Laura Chamber to the next meeting to speak about the new scheme.*

#### **Annual Event:**

Due to the freezing of Bassetlaw Primary Care Trust's spending, the annual event has been cancelled.

BCVS has been successful in getting funding from Big Lottery Awards for All for two 'funding fairs' in 2010 and it is hoped that there will be an opportunity to include something around Self Directed Support at the BCVS funding fair in September. This will become the BPfH Annual Event for 2010.

*Action: Jane Zdanowska to speak to SDS.*

**Action Plan:**

Cheryl George presented the quarter three progress to date report. She gave thanks to Anne Cater for collating the updates for the delivery plan. Work is still needed to cover the wider LSP themes. There are some risks associated with the plan including the freeze on resources at the PCT and health leads not evaluating and reporting back effectively.

No progress yet around long term conditions.

Delivering well across the prevention agenda.

Quarterly reporting is important for LSP to feed back into LAA.

David Whitham would like identified actions from the plan that the Partnership could work on moving forward. There was a discussion around different mechanisms to bring together lead people including the Neighbourhood Management Group.

It was noted that there is no third sector provision around preventative alcohol services.

Susan March is the Bassetlaw PCT lead on alcohol and leads the alcohol sub-group. Jane Zdanowska reported that 'Opportunity Age' – the Older Peoples Strategy includes alcohol as one of its priorities.

This could all tie into the Partnership for Health.

*Action: Invite Susan March to future meeting around Alcohol.*

Jan Harding asked about possible closure of Westwood, St Michael's View and James Hince care homes.

No formal decision has been made yet until the Cabinet meeting has taken place on 25<sup>th</sup> February.

It has been identified that there is a lack of rehabilitation and intermediate care in Bassetlaw.

*Action: Cheryl George to feedback concerns to Mary Spencer at Bassetlaw Primary Care Trust.*

**Any Other Business:**

Geraldine Pearce spoke about some training that the BCVS is putting on around understanding Alzheimer's, with Sue Brewin.

Geraldine Pearce has approached PCT for funding for tendering for care training.

Byron Wilks, Putting People First Commissioning Manager from Notts County Council will be delivering training at BCVS around personalisation

*Action: Jane Zdanowska to send DVD on Personalised Budgets to Geraldine Pearce.*

Geraldine Pearce commented on the recent evaluation of this group done by Cheryl George, that it may be useful to review the membership of the group. Training can be developed around partnership skills and group emotional intelligence – in order to improve communications

Cheryl George thanked all for helping with the evaluation. Membership of the group to be put on the next agenda.

*Action: Lesley Thorlby to agenda membership for the next meeting.*

Chair of the group – Although Cheryl George had not yet met with Felicity Cox, the new CEO, she had spoken to her about membership of this group. Felicity Cox has asked if the group would continue with the present chair. The group were happy to do this.

A Bassetlaw menu of services has been developed by the PCT and will be circulated by the Communications Team, this is a resource tool for people to signpost to services.

*Action: Anne Cater to let Lesley Thorlby have a copy to send out to the group.*

DPO Update – Anne Cater gave an update around her work, which includes the following:

- Working closely with Nottinghamshire County Link
- Anne is now a trained lead on the Expert Patients Programme
- Hosted two funding workshops
- Obtained funding of £10k for a Steel Band Project
- Working with Helen Houghton, Public Health – Bassetlaw PCT on Workplace Health Forum

David Whitham spoke about how well the statutory services had coped with the extremely severe weather recently. From this it seems that there was a gap for a 'good neighbour' scheme.

*Action: Cheryl George to speak to Sonya Clarke.*

**Date of next meeting:**

**Monday 22<sup>nd</sup> March, 10am at BCVS, Worksop**