

# **Bassetlaw Local Strategic Partnership (BLSP)**

## **‘The way forward for 2007-2009’ Final Version**

**October 2006**



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## 1. Executive Summary

- 1.1 The purpose of this report is to make recommendations on the way forward for 2007-2009 for the Bassetlaw Local Strategic Partnership (LSP) for Bassetlaw. This report is based on views expressed at the following recent meetings:
- a series of interviews with individual members of the Board and Sub-Group members;
  - meeting with a group of Board members of the Local Strategic Partnership (LSP) on the 7<sup>th</sup> September;
  - a wider meeting on the 14<sup>th</sup> September to discuss the LAA attended by Board members together with both county and district partners;
  - a conference on 12<sup>th</sup> October for all members of the Bassetlaw Partnership.
- 1.2 All of the above meetings explored the way forward for Bassetlaw i.e. what partners want to see in the future – and some scenarios for what is possible; how the partnership responds to the new challenges (LAA /new community plan/anticipated national White Paper on Local Government); seeking consensus on key messages and priorities for the way forward; ensuring additionality of the partnership. The work has also benefited from discussions and analysis of priorities carried out by the Sub-Groups.
- 1.3 The meetings and conference provided a process for structured discussion and prioritisation. Using this process attendees were able to reach consensus on key messages (see section 3) and articulate a clear set of suggested priorities (see section 4). Overall, many of the attendees were keen to ensure a synergy between the content of the new Community Strategy for Bassetlaw and the existing Local Area Agreement (LAA) for Nottinghamshire. In particular, many were keen to clarify the fit between any final set of Bassetlaw priorities and the stretch targets of the LAA and maintain a clear focus on what is important for Bassetlaw.
- 1.4 The meetings and conference were well attended with all partners working in a concentrated, focused and positive way. The results of these discussions are summarised in this report, all comments and views were recorded and verbatim flipchart notes are available. Inspira would like to thank all attendees for their enthusiasm, time and input and also the Bassetlaw Partnership's central support team (Gillian Blenkinsop and Joanne Wilson) for their hard work. This report responds to the key messages and priorities generated by making the following recommendations (as set out in section six of this report):

| <b>Recommendations:</b>  | <b>When</b>   | <b>Key contact</b> | <b>Support required</b>   |
|--|---|--------------------|---|
| Recommended changes to the Board of Bassetlaw LSP:   |   |                    |   |
| <b>Recommendation 1</b><br>a) The BLSP agree a smaller number of partnership priority issues (based on evidence) to become the Board's focus for the period up to 2009 (end of LAA)<br><br>b) It is suggested that the Board adopts the top 3 priorities (set out in section 4) as the initial focus for partnership activity between 2007-2009.<br><br>- Well-being and success of Children and Young People<br>- Alcohol (as an aspect of anti-social behaviour and health)<br>- Skills and Worklessness | Adopt on 26 <sup>th</sup> October                       | Chair              | All the Board   |
| <b>Recommendation 2</b><br>a) The new Sustainable Community Strategy will be for the period up to 2009 (end of LAA).<br><br>b) The community planning process will clarify where the priorities of the Bassetlaw LSP fit in with the county LAA (using the best practice model see section 5 of this report and appendix D).   | New Strategy to be adopted April 2007                   | Gillian /Jo        | Evidence work below see 5c  |
| <b>Recommendation 3</b><br>a) The Board will consider and review the implications of the way forward for its own effectiveness and operation. This will include more focus and delegation, and consideration of resources needed to move the agenda forward.   | BLSP Board meeting January 2007                         | Chair / Gillian    | Likely to need support with this (see John Latham / Dawn)                                   |
| <b>Recommendation 4</b><br>a) The Board will take a pro-active role in leading on these priority issues with a Board Champion for each issue chosen. The Champion will be held to account for progress and will in turn hold the deliverers to account/enable and facilitate action and sort out blockages.  | Board meeting 26 <sup>th</sup> October                  | Chair / Gillian    |   |
| <b>Recommendation 5</b><br>a) The Board will clarify accountability for the priority issues.<br><br>b) The Board will set up <u>time limited</u> task focused groups where they are needed, to bring different groups of partners together from across Sub-Groups to work on the issues to work on each of the priorities<br><br>c) The Board will commission work on the evidence base to develop/refine the top 3 priorities for new Community Strategy and the fit with the LAA.                        | 26 <sup>th</sup> October and January 2007 Board meeting | Board              | Evidence work – tbc how this will be carried out (possibly by team need Gillian to confirm) |

| <b><u>Recommendations:</u></b>   | <b><u>When</u></b>                           | <b><u>Key contact</u></b>                                  | <b><u>Support required</u></b>                            |
|--|--|--|---|
| <u>Recommended changes to themes/task groups of Bassetlaw LSP:</u>   |  |  |   |
| <b>Recommendation 6</b><br>a) For the priority issues the Board will introduce a robust target action planning approach for the LSP. This approach will be based on GOEM /DCLG guidance (Floor Target Action Planning – see section 5 and appendix C for more information on this suggested approach). | Board meeting<br>26 <sup>th</sup><br>October | Board Champion<br>plus Gillian / Jo                        | Likely to need support with this (see John Latham / Dawn) |
| <b>Recommendation 7</b><br>a) The Board will confirm appropriate performance management approach focusing on outcomes not the process – in line with the LAA and Bassetlaw's new Sustainable Community Strategy targets.   | January<br>2007                              | Board member with responsibility for PMF (and Gillian/ Jo) | Consider need for dedicated 'Data' person                 |
| <b>Recommendation 8</b><br>a) Bassetlaw needs local Sub-Group activity to continue and to be clear about LAA targets. The LSP will encourage/empower groups to take action (but central support from Gillian and Joanne will be focused on priority issues not Sub-Groups)                             | January<br>2007                              | Sub-Group Chairs   | Needs a handover  |
| <b>Recommendation 9</b><br>a) For Sub-Groups the LSP will move to exception reporting – where targets are off track it will need to be reported to the Board to tackle blockages and support delivery (otherwise the Board will trust Sub-Groups to get on and deliver.)                               | From<br>January<br>2007                      | Sub-Group Chairs   | Guidance for Sub-Groups on outcome/ performance reporting |
| <b>Recommendation 10</b><br>a) The above suggested recommendations need to be communicated to all members of the Bassetlaw Partnership to ensure sign-up across the LSP.   | NOW!   | Gillian /Jo  | Communication plan required.                              |

## 2. Background to this report

2.1 This section of the report outlines the processes used by the BLSP to discuss, identify and develop the way forward for 2007-2009. The key messages, priorities and recommendations contained in this report are all drawn from views expressed at the following recent meetings:

- a meeting with a group of Board members of the Local Strategic Partnership (LSP) on the 7<sup>th</sup> September;
- a wider meeting on the 14<sup>th</sup> September to discuss the LAA attended by Board members together with both county and district partners;
- a conference on 12<sup>th</sup> October for all members of the Bassetlaw Partnership
- a series of interviews with individual members of the Board and Sub-Groups.

The above meetings provided a structured process for discussion and prioritisation about the future of the Bassetlaw LSP and the formation of the new Sustainable Community Strategy for 2007-2009. Key issues considered included: what partners want to see in the future – and some scenarios for what is possible; how the partnership responds to the new challenges (LAA /new community strategy /anticipated national White Paper on Local Government); consensus on key messages and priorities for the way forward; ensuring additionality of the partnership. The work has also benefited from discussions and analysis of priorities carried out by the Sub-Groups.

2.2 All the meetings and the conference were well attended with all partners working in a concentrated, focused and very positive way. The results of these discussions are summarised in this report, all comments and views were recorded and verbatim flipchart notes are available. Inspira would like to thank all attendees for their enthusiasm, time and input and also the Bassetlaw Partnership's central support team (Gillian Blenkinsop and Joanne Wilson) for their hard work.

2.3 Using the process provided by the meetings/conference, attendees were able to identify key messages for the way forward (see section 3) and also to articulate a clear set of suggested priorities (see section 4 and appendix A).

2.4 Overall, attendees were keen to ensure a synergy between the content of the new Community Strategy for Bassetlaw and the existing Local Area Agreement (LAA) for Nottinghamshire. In particular, many attendees were keen to clarify the fit between any final set of Bassetlaw priorities and the stretch targets of the LAA.

- 2.5 Having looked at possible priorities, attendees used the final part of the October conference to start to consider how to plan for effective action as part of the new Sustainable Community Strategy. Inspira Consulting outlined a national example of best practice known as the toolkit for 'Floor Target Action Planning' (see section 5 and appendix C for more information). Attendees held initial discussions to look at their possible priorities using the framework provided by the toolkit (appendix B provides the workshop notes from these initial discussions)

### 3. Key messages

- 3.1 To help to discuss and develop Bassetlaw's new Sustainable Community Strategy, LSP members took part in 'scenario' exercises to explore the future of partnership working in Bassetlaw. The purpose of the scenario exercises was to stimulate debate and emphasise choices for the Bassetlaw LSP. There were a series of scenarios considered – some negative, some positive - all using the theme of birds. For example, does the Bassetlaw LSP want to be an Ostrich (buries its head in the sand and misses opportunities) or a Flamingo (inclusive and focused, partners all flying in the same direction as part of a co-ordinated flock). Using this technique LSP members were encouraged to explore which scenario describes current partnership working and which best describes future aspirations for the partnership. Some members even went as far as proposing inspiring new breeds of birds which combined the most positive aspects of several different species!
- 3.2 Using the scenario planning and the other processes set out in the key meetings and conference Bassetlaw LSP seems to have reached a consensus on the following key messages:

Much positive partnership activity to build on - need to be proud of partnership's real and significant achievements; there is strong commitment across the partnership with valuable support from the central team (Gillian and Joanne); partnership is much more optimistic now with good co-operation, networking and learning;

Need to address some outstanding key issues - the partnership has been held back by a lack of clarity (people unsure about roles and responsibilities and the purpose of the partnership) and a lack of sharp focus (difficult to identify joint priorities and added-value of partnership working, sense that the 'jam is spread too thinly' and that partnership is still a bit unwieldy);

Need to sharpen the vision - the partnership vision for the future should be about unlocking potential and creating the environment/new ways for individuals, communities and for our partnerships to realise potential. The focus must be on what partners can practically do and influence – and it must be routed in the big things that are happening. The Partnership needs to encourage growth and opportunity (e.g. there are opportunities around the economy, extended schools agenda – which could drive partnership working);

Need to sharpen focus - the Partnership should focus on a smaller number of critical issues for BLSP – don't try to do everything, focus on doing a few things really well and focus only on those actions that add-value – only do the things Partners collectively are interested in – that need a partnership response;

Need to be clear and specific about accountability - the partnership should be comfortable for the Board champions to hold partners/agencies to account, and partners should be clear about what they are doing that contributes to those priority issues;

Need to manage performance effectively - the Partnership needs to use a robust planning approach and a focus on the results, the outcomes Partners want to achieve;

Need to work in harmony with the LAA - the Partnership recognises the opportunities from the LAA (as well as challenges) – Partners must work together to impact on the LAA but recognise that the LAA isn't everything. There are issues that aren't in the LAA that are important for Bassetlaw but that these will impact indirectly on LAA targets.

- 3.3 The above key messages have a number of implications for the way forward for the Bassetlaw LSP and these key messages form the basis for the recommendations set out in sections 1 and 6 of this report.

## 4. Suggested priorities

4.1 The conference on the 12<sup>th</sup> October gave attendees the opportunity to rank draft priorities for the BLSP. Attendees were asked to consider the following initial list of possible priorities (attendees were also given the option to identify other priorities if they felt that a key issue needed to be added to the list):

- Alcohol consumption (it was noted that this should be amended from consumption to say 'misuse')
- Increasing take-up of Physical Activity
- Independent Living of Older People
- Anti-Social Behaviour
- Well-being and success of Children and Young People
- Skills/Workforce Development

4.2 Working in groups, attendees were asked to rank priorities against the following criteria:

- Is this a priority already highlighted by more than one Sub-Group of the BLSP? (directly or as a contributing factor)
- Does this priority definitely require partnership action? (i.e. not single agency or something where sufficient work is existing or planned by a Sub-Group)
- Could the Bassetlaw LSP really influence this priority?
- Is there evidence of the issue in Bassetlaw? (e.g. worse than county average/significant local data)
- Will it impact on people's overall quality of life?
- Will it impact on a large percentage of Bassetlaw's population?
- Does it directly or indirectly impact on the targets of the Nottinghamshire LAA?

4.3 Once each group had agreed a rank for each priority, the overall scores were calculated based on a priority's 'mode' score for each individual criterion (i.e. the most frequent rank given per priority for each criterion). Some attendees also suggested that the following four additional priorities be added to the overall set of partnership priorities together with a cross-cutting priority focus on community engagement:

- Domestic violence
- Accident Prevention
- Access and transport
- Environment

- Whilst these four priorities were suggested by some, on the whole attendees did not go as far as ranking these additional priorities. This implies that these additional priorities are important to Bassetlaw but that attendees are happy for the LSP to initially focus on a 'top three' set of priorities drawn from the list set out above in 4.1 (on the understanding that there will be a focus on appropriate and effective community engagement across each of the top three priorities and that accessibility/transport must also be addressed as a cross-cutting issue).
- 4.4 Appendix A sets out the detail of the overall scores. In addition to providing scores, many attendees made a number of specific comments about the detail of possible priorities. These comments are outlined below in sections 4.5 – 4.7. When taken as a whole, these comments together with the overall scores suggest the following set of 'top three' priorities for the Bassetlaw LSP for 2007-2009:
- **Well-being and success of Children and Young People**
  - **Alcohol Misuse (as an aspect of anti-social behaviour and health)**
  - **Skills and Worklessness**
- 4.5 Two issues came out as the top overall priorities for the Bassetlaw Partnership for 2007-2009: Anti-social behaviour (ASB) and; the Well-being and success of Children and Young People. In addition to the scores given for ASB, a number of attendees commented that they wanted to see alcohol addressed under the broader heading of ASB (not least as it was felt by many attendees that the broader issue of ASB already has sufficient work in existence/planned by a Sub-Group). In response to these comments, this report recommends that alcohol misuse be considered as one of the top three priorities for the partnership for 2007-2009.
- 4.6 In relation to the priority of 'Well-being and success of Children and Young People', the majority of attendees wanted this issue to be amongst the top three priorities for the partnership but concerns were raised about the need to have a more specific focus for this priority. In response, this report recommends that the Bassetlaw LSP sets up a time-limited task group to identify a tighter focus for this priority (see recommendation 5, as set out in section 1 and section 6 of this report)
- 4.7 The third highest priority identified by attendees was Skills/Workforce Development. Again, a number of comments were made, suggesting that the detailed issue under this priority heading was worklessness. In response, this report recommends that 'Skills and Worklessness' be considered as one of the top three priorities for the partnership for 2007-2009.

- 4.8 After ranking the possible priorities, attendees worked in 'priority-specific' groups to start to explore how to make an impact on each possible priority (see appendix B for the notes from this workshop session).

## 5. Robust planning for the new Community Strategy

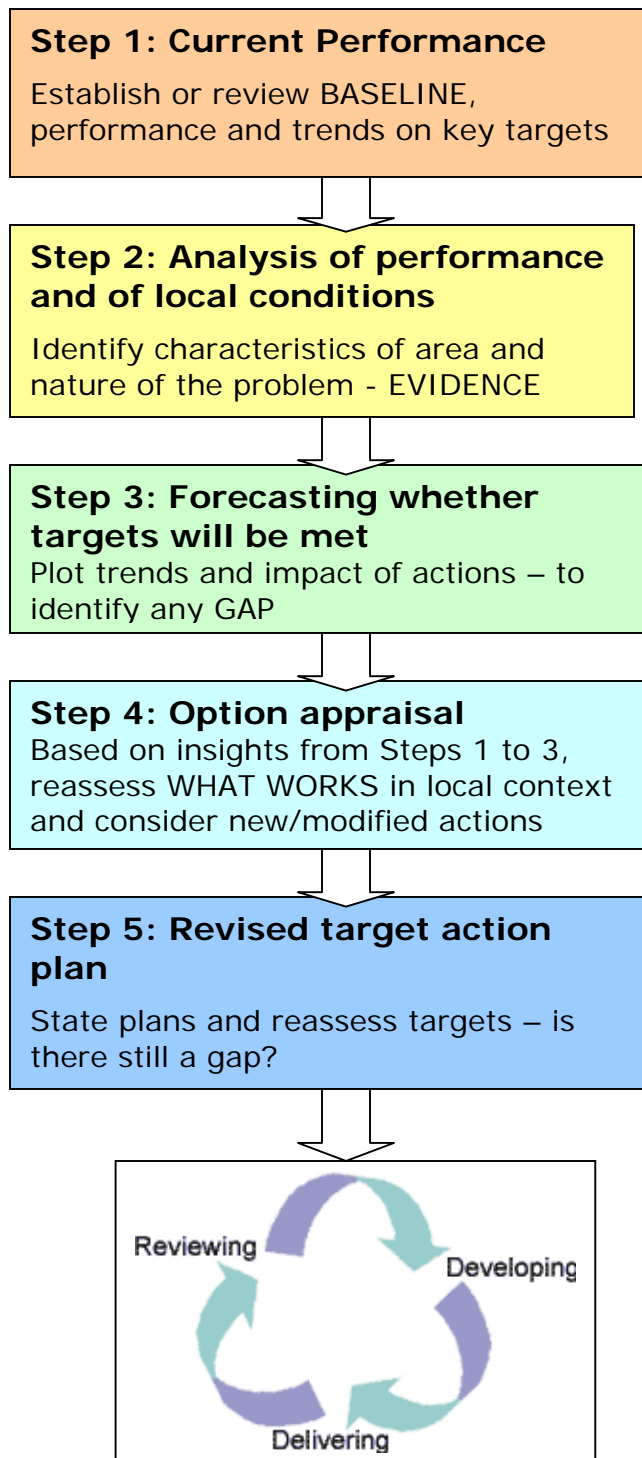
- 5.1 Bassetlaw LSP has set out its intention to develop a new Sustainable Community Strategy for 2007-2009 as part of its commitment to the objectives of improving the quality of life for all in the district, and delivering the county LAA. This new Community Strategy needs to set out the actions the Bassetlaw LSP will take to deliver those two overarching objectives.

### Delivering the priorities

- 5.2 For any action to be effective it needs to be well planned and well delivered. Traditionally at a national, regional and local level there are a number of different approaches used to plan for effective actions. However partners need a common language if they are to work together to successfully deliver effective joint actions. The following approach (known nationally as 'Floor Target Action Planning') is a nationally recommended toolkit designed to help LSP partners work together effectively to meet and deliver joint actions.
- 5.3 The purpose of the 'Floor Target Action Plan' toolkit is to help LSPs to make *better* plans – that is, plans that are more likely to result in effective action that delivers improved outcomes for local communities. This toolkit focuses on process as a robust process offers better assurance of successful delivery. The toolkit is particularly useful where LSPs have struggled to develop their own evidence-based approach to planning for joint action.
- 5.4 The toolkit has been tried, tested and shown to be effective for a range of other LSPs in the country and so can offer a common approach for Bassetlaw partners to work together to create and deliver an effective new Community Strategy for 2007-2009. The following points (5.5 – 5.6) outline the toolkit. More detailed information on 'Floor Target Action Planning' is available via the Department of Communities and Local Government's website.
- 5.5 The toolkit advocates a 5-stage approach to action planning. The toolkit requires LSPs to carry out in depth analysis and exploration of options for further action for any priorities where local performance falls some distance below the target. The '5-stage framework' outlined in the toolkit helps structure a focussed action planning process and can be summarised as follows (see appendix C for a diagram of this approach):
- Step 1** - Consider current performance - establish or review BASELINE, performance and trends on key targets
- Step 2** - Analyse local conditions - identify characteristics of area and nature of the problem – look at evidence
- Step 3** - Forecast whether targets will be met - plot trends and impact of actions to identify any GAP where targets will not be met

**Step 4** - Option appraisal - based on insights from Steps 1 to 3, reassess WHAT WORKS in local context and consider new/modified actions

**Step 5** - Produce revised target action plan - state plans and reassess targets – is there still a gap?



5.6 Therefore we are recommending 3 Target Action Plans to be produced following the model above in the priority areas:

- Well-being and success of Children and Young People
- Alcohol (as an aspect of anti-social behaviour and health)
- Skills and Worklessness.

### 5.7 **Delivering the LAA**

In relation to the other aspects of delivering the LAA, it is recommended that Bassetlaw complete an assessment of the LAA using the model template at section D. A wide range of outcomes and indicators have been agreed within the four blocks of the Nottinghamshire Local Area Agreement. In considering how the Bassetlaw Local Strategic Partnership can contribute to improved outcomes locally, each outcome and indicator will need to be carefully considered to assess its relative significance within Bassetlaw. Where possible comparable baseline information for the District and Wards (SOAs if possible) will be analysed to identify where performance is below the County average and requires particular attention. In addition to data analysis, issues previously identified as being important in the Bassetlaw Community Strategy 2007 - 2009 and during recent community consultation activities have also been considered.

5.8 The outcomes and indicators for each County LAA block will be broken up into two sections.

The first are those that the Bassetlaw Local Strategic Partnership has identified as of particular importance within Bassetlaw (the priorities above – together with those that the Sub-Groups have prioritised) and where local interventions can add value to County wide programmes and/or contribute to delivering improved outcomes within the District. These are shaded darkly.

The second are those that are either of less relevance to the District or where it is believed that County activity is best placed to deliver improved outcomes generally. These are not shaded at all.

In considering the relevance of the County LAA outcomes and indicators, the Bassetlaw Local Strategic Partnership will also identify additional indicators within Bassetlaw that will contribute to improved outcomes. These are lightly shaded.

It is recommended that the LSP team will work through this template and discuss/clarify with Sub-Groups the further work required in taking this forward.

## 6. Recommendations & Conclusions

6.1 Drawing on the issues and information set out above, this report makes the following recommendations to the Board of the Bassetlaw LSP. These recommendations fall into categories:

- changes to the Board of Bassetlaw LSP
- changes to Sub-Groups of Bassetlaw LSP

| <u>Recommendations:</u>  | <u>When</u>                            | <u>Key contact</u> | <u>Support required</u>                                   |
|--|--|--------------------|---|
| <u>Recommended changes to the Board of Bassetlaw LSP:</u>  |  |                    |   |
| <p><b>Recommendation 1</b></p> <p>a) The BLSP agree a smaller number of partnership priority issues (based on evidence) to become the Board's focus for the period up to 2009 (end of LAA)</p> <p>b) It is suggested that the Board adopts the top 3 priorities (set out in section 4) as the initial focus for partnership activity between 2007-2009.</p> <ul style="list-style-type: none"> <li>- Well-being and success of Children and Young People</li> <li>- Alcohol (as an aspect of anti-social behaviour and health)</li> <li>- Skills and Worklessness</li> </ul> | Adopt on 26 <sup>th</sup> October      | Chair              | All the Board   |
| <p><b>Recommendation 2</b></p> <p>a) The new Sustainable Community Strategy will be for the period up to 2009 (end of LAA).</p> <p>b) The community planning process will clarify where the priorities of the Bassetlaw LSP fit in with the county LAA (for an example of a best practice model for BLSP to consider to incorporate the LAA, see section 5 of this report and appendix D).</p>   | New Strategy to be adopted April 2007  | Gillian /Jo        | Evidence work below see 5c                                |
| <p><b>Recommendation 3</b></p> <p>a) The Board will consider and review the implications of the way forward for its own effectiveness and operation. This will include more focus and delegation, and consideration of resources needed to move the agenda forward.</p>  | BLSP Board meeting January 2007        | Chair / Gillian    | Likely to need support with this (see John Latham / Dawn) |
| <p><b>Recommendation 4</b></p> <p>a) The Board will take a pro-active role in leading on these priority issues with a Board Champion for each issue chosen. The Champion will be held to account for progress and will in turn hold the deliverers to account/enable and facilitate action and sort out blockages.</p>   | Board meeting 26 <sup>th</sup> October | Chair / Gillian    |   |

| <b>Recommendations:</b>   | <b>When</b>   | <b>Key contact</b>   | <b>Support required</b>   |
|---|---|--|---|
| <b>Recommendation 5</b><br>a) The Board will clarify accountability for the priority issues.<br><br>b) The Board will set up <u>time limited</u> task focused groups where they are needed, to bring different groups of partners together from across Sub-Groups to work on the issues to work on each of the priorities<br><br>c) The Board will commission work on the evidence base to develop/refine the top 3 priorities for new Community Strategy and the fit with the LAA. | 26 <sup>th</sup><br>October<br>and<br>January<br>2007<br>Board<br>meeting | Board  | Evidence work – tbc how this will be carried out (possibly by team need Gillian to confirm) |
| <b>Recommended changes to themes/task groups of Bassetlaw LSP:</b>  |   |  |   |
| <b>Recommendation 6</b><br>a) For the priority issues the Board will introduce a robust target action planning approach for the LSP. This approach will be based on GOEM /DCLG guidance (Floor Target Action Planning – see section 5 and appendix C for more information on this suggested approach).  | Board meeting<br>26 <sup>th</sup><br>October                              | Board Champion plus Gillian / Jo                           | Likely to need support with this (see John Latham / Dawn)                                   |
| <b>Recommendation 7</b><br>a) The Board will confirm appropriate performance management approach focusing on outcomes not the process – in line with the LAA and Bassetlaw's new Sustainable Community Strategy targets.  | January<br>2007   | Board member with responsibility for PMF (and Gillian/ Jo) | Consider need for dedicated 'Data' person   |
| <b>Recommendation 8</b><br>a) Bassetlaw needs local Sub-Group activity to continue and to be clear about LAA targets. The LSP will encourage/empower groups to take action (but central support from Gillian and Joanne will be focused on priority issues not Sub-Groups)  | January<br>2007   | Sub-Group Chairs   | Needs a handover  |
| <b>Recommendation 9</b><br>a) For Sub-Groups the LSP will move to exception reporting – where targets are off track it will need to be reported to the Board to tackle blockages and support delivery (otherwise the Board will trust Sub-Groups to get on and deliver.)  | From<br>January<br>2007   | Sub-Group Chairs   | Guidance for Sub-Groups on outcome/ performance reporting                                   |
| <b>Recommendation 10</b><br>a) The above suggested recommendations need to be communicated to all members of the Bassetlaw Partnership to ensure sign-up across the LSP.  | NOW!  | Gillian /Jo  | Communication plan required.  |

- 6.2 The above recommendations raise wide reaching implications for all partnership working and all partners in Bassetlaw. Partners need to continue to work together to unlock the intellect and potential in the BLSP. There is tremendous existing commitment to partnership working in the district. It is vital to sustain and grow this commitment.
- 6.3 To succeed partners must continue to get behind the LSP and to develop collective understanding about the way forward, the LAA and the new Sustainable Community Strategy. All partners need to take the development of the new Sustainable Community Strategy as an opportunity to clarify and own shared responsibilities – continuing to work

on relationships and foster ever-stronger partnership by developing clearer communication, trust, honesty and respect right across the partnership.

**Appendix A: Partnership Priorities – overall scores**

| Criteria   | Possible Priorities – Match against criteria   |  |   |   |   |   |
|--|--|--|---|---|---|---|
|  | Alcohol Misuse (joint approach by Health and Community Safety)   | Increasing take-up of Physical Activity  | Independent Living of Older People  | Anti-Social Behaviour (ASB)   | Well-being and success of Children and Young People   | Skills/Workforce Development  |
| <b>Already highlighted by more than one Sub-Group? (directly or as a contributing factor)</b>  | Yes: <ul style="list-style-type: none"> <li>• Health</li> <li>• Community Safety</li> </ul>                    | Yes: <ul style="list-style-type: none"> <li>• Health</li> <li>• Children &amp; Young People</li> </ul>   | Yes: <ul style="list-style-type: none"> <li>• Health</li> <li>• Social &amp; Community Development</li> </ul> | Yes: <ul style="list-style-type: none"> <li>• Community Safety</li> <li>• Social &amp; Community Development</li> </ul> | Yes: <ul style="list-style-type: none"> <li>• Children &amp; Young People</li> <li>• Learning &amp; Skills</li> <li>• Health</li> <li>• Social &amp; Community Development</li> </ul> | Yes: <ul style="list-style-type: none"> <li>• Economic Regeneration</li> <li>• Learning &amp; Skills</li> </ul> |
| <b>Definitely requires partnership action? (i.e. not single agency or something where sufficient work is existing or planned by a Sub-Group)</b> | Y BUT<br><br>Some attendees thought that this priority ought to be considered under the broader heading of ASB | Y BUT<br><br>some attendees thought that this issue had sufficient work existing or planned by Sub-Group | Y BUT<br><br>some attendees thought that this issue had sufficient work existing or planned by Sub-Group      | Y BUT<br><br>some attendees thought that this issue had sufficient work existing or planned by Sub-Group                | Y<br><br>(note - some attendees thought that this issue needed further focus as heading was still too broad)  | Y   |

| Criteria   | Possible Priorities – Match against criteria                   |   |                                    |                             |   |                              |
|--|--|---|------------------------------------|-----------------------------|---|------------------------------|
|  | Alcohol Misuse (joint approach by Health and Community Safety) | Increasing take-up of Physical Activity | Independent Living of Older People | Anti-Social Behaviour (ASB) | Well-being and success of Children and Young People | Skills/Workforce Development |
| Could BLSP really influence it?  | Y  | Y                                       | Y                                  | Y                           | Y   | Y                            |
| Is there robust evidence of the issue in Bassetlaw? (e.g. worse than county average /significant local data) | 3  | 4                                       | 4                                  | 5                           | 5   | 5                            |
| Will it impact on people’s overall quality of life?  | 5  | 4                                       | 4                                  | 5                           | 5   | 5                            |
| Impact on a large % of Bassetlaw’s population?   | 3  | 4                                       | 3                                  | 5                           | 5   | 3                            |
| Impact directly/indirectly on LAA Targets?   | 5  | 5                                       | 5                                  | 5                           | 5   | 5                            |
| <b>Conclusion:</b><br><b>Total score</b>   | 16   | 17                                      | 16                                 | 20                          | 20  | 18                           |

## **Appendix B: Impacting on possible priorities (workshop notes)**

For each possible priority, attendees were asked to consider:

1. Have we got the 5 steps covered? i) evidence, ii) analysis of current interventions / delivery, iii) forecasting /risk, iv) options v) plan
2. What does the delivery chain look like? Where is it weak /strong ? Do you know your contribution to it? .....
3. Three things that would help us make an impact on it

Attendees produced the following notes to capture their responses to the above questions

### **Possible Priority - Skills/Worklessness**

#### The Problem:

- Short term funding
- Support to gain skills (whatever level) or to gain employment (whatever level)
- Sharing data to support target areas

#### Performance/Interventions:

- Data from JCP
  - Neighbourhood Level 1
  - Transition from Level 2-3
  - Retaining graduates/highly skilled – Is 'Aimhigher' achieving?
  - Pressure to deliver LSC/EMBA priorities over local need – need v/c sector delivery for local need
  - Area Strategy group
- } Basic end

#### Skills:

- Don't aim for national average – just need genuine improvement.
- Not got set targets for all this currently
- Need district level data from local partners to start mapping possible trends

#### Options:

- Find out what is working now and do more
- Better links to JCP
- More targeted/co-coordinated support services

#### Plan:

- JCP commitment & data
- More support to local projects that are working – Learning Champions
- Agree Bassetlaw targets based on local partners data **NOT** a regional/national focus

## **Possible Priority – Well-being & Success of Children & Young People**

Understanding the problem:

- Well-being (economic housing)
- Staying safe
- Achieve (enjoy)
- Being healthy
- Making a positive contribution
- Problems not being resolved
- Who's going to manage it?
- Emotional needs of young people (priority issue)

Evidence & Data:

- Condition of Notts
- Connexions stats
- Attendance figures (G.I.S database)
- Social Services
- Creating a mapping exercise
- Which young people and children we need to identify?
- Pilot projects
- What's going on locally
- Family solutions – Impact!
- Lack of engagement by secondary schools in the L.S.P (does it fit in?)
- Need to link to the Area Strategy Group (Education)

3 Things to make an impact:

- Data mapping (split age groups)
- Education involvement in the children and young people's group (gut feeling could be had)
- Identify the unique contribution the L.S.P can make!

### **Possible Priority – Transport**

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i)

- Accessibility plan for North Notts
- People with no access to cars etc
- Greater needs in e.g. Rural areas (small pockets)
- Access to G.P.
- Transport – across all themes (Transport Forum? NCC)
- Different times/different issue
- Need clear picture

ii)

- Public Transport – LA subsidiary/concessionary/fares
- Rural P.Office subsidy
- Rural excellence – just beginning
- Integrated transport
- Lift – Retford Hospital
- Services (Central) – hard to access for source
- Delivery – LSP to drive?
- Bring together NCC/BDC/PCE/Business & Voluntary Sector etc.

iii)

- Risk – that fundamental local issues (i.e.: transport) do not fit with pre-determined LAA priorities
- Fundamental change needed in delivery of services
- No real ownership

iv)

- Options – Do nothing. Status Quo make priority focus for LSP\*
- Plan & impact
- Need more hard evidence to establish whether there is a need
- Lead board member identified with responsibility
- Identify common links with other groups/organisations

## **Possible Priority - Physical Activity**

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### **(question 1)**

Step i)

- Leisure Centres, gyms, organisations delivering – positive
- New play strategy – play areas and organised activity
- Some evidence not enough

Step ii)

- Schemes and organisation & facilities will have information on intervention (variety of delivery and sports development)
- Difficult to answer. Needs more focused questions
  - super output area
  - neighbourhood level

Step iii)

- Doctors referral system
- Need to rely heavily on voluntary sector

Step iv)

- The link with other areas
  - Socialising & Mental Health
  - ASB
- Impact by not doing these things on other key areas

Step v)

- Organisational plans

### **(question 2)**

i) Education – Gov – LEA – Schools – Child – GPS – PCT – Doc – Patient

ii) Schools – strong

- PCT – strong
- Voluntary – weak/medium
- Local Authorities – medium
- Private – no chain

### **(question 3)**

- Gather evidence
  - match against needs of community
  - Who's delivering and what?
- Through information to the public
- Help in accessing Physical Activity

iii) More money into district

iv) Plan of action in partnership - delivery partners

### **Possible Priority – Environment**

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- Big Issue cross cutting – underpins many other issues & important in their delivery
- Needs to be specific

#### Step 1:

- Cleaner, greener public spaces – evidence:
  - Enough?
  - Under threat?
  - Are they clean and green?
- Audit of sites
- Ownership
- Have they been assessed?
  - Do the different owners assess sites the same?
  - Same assessment procedure
  - Cost of collecting evidence?

#### Step 2:

- Current management practices
- Analysis performance for statutory deliveries - minimum
- Non-statutory bodies – dependant on priorities/funding
- Abuse of sites
- Other mechanisms for assessing performance
  - SSSI's
  - LNR's
  - Cost of analysing data?
- Delivery chain weak
- Qualitative – subjective
- NWT – not clear
- Not all relevant know their contribution
- Need to be specific about priority

#### Step 3:

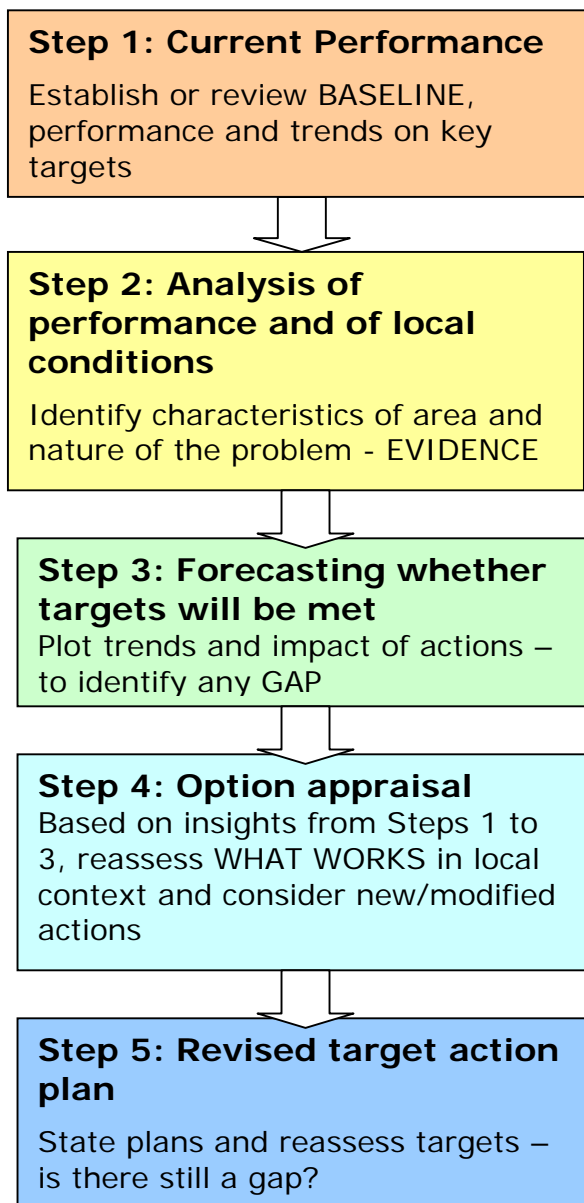
- Need all relevant partners to attend & engage with the environment agenda – getting the right people to the table ... for shared agreement and understanding
- Need partnership with the other sub groups/communities
- Resource help/provision – cleaner & greener public spaces

### **Possible Priority - Community Engagement**

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- Should be a value across all themes/priorities
- Need a 'Champion' on the board
- Have a think tank to share good practice

### **Appendix C: Floor Target Action Planning**



**Appendix D: SAMPLE Local Area Agreement Summary**

**Summary Indicators for District**

A wide range of outcomes and indicators have been agreed within the four blocks of the Local Area Agreement. In considering how the District Local Strategic Partnership can contribute to improved outcomes locally, each outcome and indicator has been carefully considered to assess its relative significance within the District. Where possible comparable baseline information for the District and Wards (SOAs if possible) has been analysed to identify where performance is below the County average and requires particular attention. In addition to data analysis, issues previously identified as being important in the District Community Strategy 2005/6 and during recent community consultation activities have also been considered.

The outcomes and indicators for each County LAA block have been broken up into two sections.

The first are those that the District Local Strategic Partnership have identified as of particular importance within the District and where local interventions can add value to County-wide programmes and/or contribute to delivering improved outcomes within the District. These are shaded darkly.

The second are those that are either of less relevance to the District or where it is believed that County activity is best placed to deliver improved outcomes generally. These are not shaded at all.

In considering the relevance of the County LAA outcomes and indicators, the District Local Strategic Partnership has also identified additional indicators at District level that will contribute to improved outcomes. These are lightly shaded.

The table below summarises the outcomes and indicators in the main District Local Area Agreement Template.

|          |  |   |
|----------|--|---|
| <b>X</b> |  | <b>County indicator, identified as of particular importance within the District and where local interventions can add value to Countywide programmes and/or contribute to delivering improved outcomes within the District.</b> |
| <b>Y</b> |  | <b>Additional indicators that have been identified within the District that will contribute to improved outcomes.</b>   |
| <b>Z</b> |  | <b>County indicators of less relevance within the District or where County activity is best placed to deliver improved outcomes generally.</b>  |

Delivery Plans for the aspects of the four blocks that have been identified as a District Priority are currently being drawn up. Performance Management systems developed by the relevant four County blocks will be assessed for use locally in tracking performance.

The County Strategic Partnership has identified a number of cross-cutting themes that apply across all blocks and many of the outcomes. Within the District, ‘**Community Engagement**’ has been identified as being significant. In the development of the Action Plans, particular attention will be paid to these issues.

**Children and Young People Block FOR EXAMPLE ONLY**

**County level indicators that are being prioritised within the District LAA**

| Outcome  | Indicator  |
|--|--|
| Children and young people in the County are healthier                | E.g. Teenage conceptions: The gap in the percentage decline between the County and the national average for the rate of conceptions amongst 15-17 year olds  |
| Children and young people in the County enjoy and achieve            | E.g. Closing the gap - The number of wards where less than 75% of children achieve the national benchmark standard (18 points) for personal, social and emotional development at the end of the Foundation Stage |
|  | Closing the gap - The number of wards where less than 50% of children achieve the national benchmark standard (24 points) for communication, language and literacy at the end of the Foundation Stage            |
| Children and young people in the County make a positive contribution | Number of children's services organisations with a statutory duty to co-operate that have adopted the Hear by Right standards  |
| Integration and localisation of services                             | Number of extended schools clusters in place and providing local integrated support  |

**Children and Young People Block**

**Additional indicators identified within the District LAA**

| Outcome   | Indicator   |
|---|---|
| Children and young people in the County enjoy and achieve | E.g. Number of 8 to 16 year olds attending holiday activities             |
|   | Number of holiday activities provided                                     |
|   | Number of 8 to 16 year olds attending after school and weekend activities |
|   | Number of after school and weekend activities provided                    |

### **Children and Young People Block**

#### **Other indicators contained within the County LAA**

| <b>Outcome</b>  | <b>Indicator</b>  |
|---|---|
| Children and young people in the County are healthier                 | Percentage of primary and secondary Schools achieving the healthy schools standard                              |
| Children and young people in the County are safer                     | Number of children and young people under the age of 18 who are victims of crime.                               |
|   | Percentage of social services initial assessments completed within 7 days                                       |
|   | Percentage of social services core assessments made within 35 days  |
| Children and young people in the County enjoy and achieve             | Percentage of 16 year olds achieving at least 5 A* - C GCSE or equivalent                                       |
| Children and young people in the County make a positive contribution  |   |
| Children and young people in the County achieving economic well-being | Proportion of 19 year olds who achieve at least NVQ Level 2   |
| Integration and localisation of services                              | Number of under fives and their families with access to integrated support through children's centres ("reach") |

### **Enterprise and Economic Development FOR EXAMPLE ONLY**

#### **County level indicators that are being prioritised within the District LAA**

| <b>Outcome</b>   | <b>Indicator</b>   |
|--|--|
| A narrowing of the gap in the employment rate between the County and the UK and for priority disadvantaged groups and areas                    | The percentage difference between the JSA unemployment rate in the 11 NRF priority wards and the County average  |
| Improvement in the skills of the local workforce and potential workforce to better meet the emerging needs of the County's economy             | The number of working age adults achieving basic skills qualification in the 11 NRF priority wards in the County |
| Increase the number and improve the competitiveness & sustainability of locally owned businesses, and development of entrepreneurial activity. | The number of new businesses created and demonstrating growth after 12 months in the 11 NRF priority wards       |

**Enterprise and Economic Development**

**Other indicators contained within the County LAA**

| Outcome  | Indicator  |
|--|--|
| A narrowing of the gap in the employment rate between the County and the UK and for priority disadvantaged groups and areas                    | The percentage difference between the working age employment rate for the County and England |
| Increase the number and improve the competitiveness & sustainability of locally owned businesses, and development of entrepreneurial activity. | The difference in the number of VAT registrations and de-registrations in the County (ONS)   |

**Healthier Communities and Older People FOR EXAMPLE ONLY**

**County level indicators that are being prioritised within the District LAA**

| Outcome   | Indicator   |
|---|---|
| To give more babies a healthy start to life and reduce the number who die in first year of life | Difference in infant mortality (deaths in first year of life per 1,000 live births) between the County and England  |
|   | Low birth weight (measure tbc)  |
| To enable more people to enjoy healthier lives and to live longer                               | Reduce premature mortality rates and reduce inequalities in premature mortality rates between wards/neighbourhoods, with a particular focus on reducing the risk factors for heart disease, stroke and related diseases (CVD) (smoking, diet and physical activity) |
|   | Number of holders of Council Leisure Card in the following Black and Minority Ethnic Communities:<br>Asian/Asian British, Black/Black British, Chinese/Other, Mixed   |

**Healthier Communities and Older People**

**Additional indicators identified within the District LAA**

| Outcome   | Indicator   |
|---|---|
| To give more babies a healthy start to life and reduce the number who die in first year of life   | Low birth weight (measure tbc)  |
| To enable more people to enjoy healthier lives and to live longer                                 | Weight Management – Percentage of children with Body Mass Index (BMI) of 30 or more   |
|   | Weight Management – Percentage of adults with Body Mass Index (BMI) of 30 or more   |
| To improve the quality of life, independence and well-being of older people and vulnerable adults | Number of people over 60 regularly using the library service  |
|   | Number of recreational activities in the voluntary, community and faith sectors   |
|   | The quality of the community facilities available within community, voluntary and faith sectors for recreational activity (measure to be confirmed) |

**Healthier Communities and Older People**

**Other indicators contained within the County LAA**

| Outcome   | Indicator   |
|---|---|
| To enable more people to enjoy healthier lives and to live longer                                 | Difference between the County and England in average male life expectancy                       |
|   | County rate of deaths from Circulatory Disease per 100,000 under 75 year olds                   |
|   | County rate of deaths from all cancers per 100,000 under 75 year olds                           |
|   | Smoking: the number of 4 week quitters  |
| To improve the quality of life, independence and well-being of older people and vulnerable adults | Number of people with a learning disability aged 18-64 moving permanently into residential care |
|   | Percentage of equipment delivered in 7 days (PAF D54)   |
| To improve health outcomes and prevent institutionalisation of people with long term conditions   | Number of Emergency Bed Days  |

|  |   |
|--|---|
|  | Average number of delayed discharges recorded on Acute Hospitals weekly national situation report |
|--|---|

**Safer and Stronger Communities FOR EXAMPLE ONLY**

**County level indicators that are being prioritised within the District LAA**

| Outcome   | Indicator  |
|---|--|
| To reduce crime, the harm caused by illegal drugs and to reassure the public, reducing the fear of crime  | Number of crimes committed in the County within the Home Office PSA1 Comparator Crime classification   |
| To build respect in communities and to reduce anti-social behaviour   | People's perceptions of ASB  |
| Safer public places   | Number of accidental fires in dwellings (annual average calculated from a 3 year period)   |
|   | Neighbourhood element indicator for percentage of residents satisfied with waste collection services to be agreed by September 2006                          |
|   | Percentage satisfaction with recycling facilities  |
|   | Neighbourhood element indicator for percentage of residents satisfied with recycling facilities to be agreed by September 2006.                              |
|   | Percentage satisfaction with libraries   |
| To increase the capacity of local communities so that people are empowered to participate in local decision making and are able to influence service delivery | Neighbourhood element indicator for percentage of people who feel that they can influence decisions affecting the local area to be agreed by September 2006. |

**Safer and Stronger Communities**

**Additional indicators identified within the District LAA**

| Outcome  | Indicator  |
|--|--|
| To reduce crime, the harm caused by illegal drugs and to reassure the public, reducing the fear of crime | Work with the Drug Action Team, police and other partner agencies to reduce the demand and supply of drugs |
|  | Reported levels of incidences of domestic violence and % of repeat episodes                                |
|  | Services to support the exit strategies for young people involved in or on the periphery of gangs          |

**Safer and Stronger Communities**

**Other indicators contained within the County LAA**

| Outcome  | Indicator   |
|--|---|
| To reduce crime, the harm caused by illegal drugs and to reassure the public, reducing the fear of crime   | The number of burglary dwelling crimes committed in the County                                  |
|  | Number of households in temporary accommodation   |
|  | Average length of stay for households in temporary accommodation                                |
| To ensure service providers are more responsive to neighbourhood needs and improve their delivery<br><br>To increase the capacity of local communities so that people are empowered to participate in local decision making and are able to influence service delivery | Percentage satisfaction with waste collection services  |
|  | The percentage of people who feel that they can influence decisions affecting the local area    |
|  | Community networks and associations: the percentage geographic coverage of Neighbourhood Forums |
|  | The percentage of active citizens and volunteers  |