

**Social & Community Development Sub-Group
24 November 2004
2pm – 4pm
Council Chamber, Retford Town Hall**

MINUTES

Attending:

Frank Raspin (Acting Chair)	NCC
PC Bill Brown	Nottinghamshire Police
Martyn Clark	Bircotes & Harworth MTI
Jonathan Dawson	Bassetlaw District Council/ NRCC
Richard Edwards	Manton Neighbourhood Manager
Janice Hunt	Bassetlaw PCT
Jo Lindley	Bassetlaw District Council
Malcolm Robson	Bassetlaw District Council
Kay Sutton	CLSP

1. Introductions and Welcome

PE's apologies were noted, and FR agreed to act as Chair for the meeting. FR welcomed everyone to the meeting and members introduced themselves for the benefit of new members/ presenters.

2. Apologies

Janice Booker, NNC; Eddie Burgess, Nottinghamshire County Council (Youth Services); Bernard Coleman, A1 Housing; Pauline Elliott, BDC; Sue Gill, Bassetlaw PCT; Alison Gimingham, National Trust; Len Hull, BDC; Roger Ranson, BDC; Vicky Rawson, FOYPIB; Stephen Saddington, Bassetlaw CAB; Nicola Simpson, NCC; Andrew Tatham, BCVS; Bob Whatley, BDC; Elizabeth Whittles BDC.

3. Minutes of last meeting and matters arising

The minutes of the last meeting were agreed as a true and accurate record.

4. **Manton Neighbourhood Management Pathfinder Work programme 2005 onwards**

RE gave an update as to the current situation of the Pathfinder and background information of the process.

The first application for a Neighbourhood Management Pathfinder was submitted in Round 1, however this was unsuccessful. The current bid for Round 2 was confirmed in December 2003. The main difference between the two Rounds is the amount of finance available, with Round 2 being less about pump-priming money for projects and more about changes in service delivery in the long-term.

The Delivery Plan was submitted at the end of October, and the main focus of the Neighbourhood Management process will be about joining things together – both the community and service delivery.

RE also talked through their executive summary, which outlines the 11 points that capture neighbourhood Management for Manton. This will be circulated with the minutes. There are 88 activities within the Delivery Plan, and it is essential to prioritise the work to be completed over the next 7 years. For Year 1 the three priority targets are:

- Youth Issues
- The Physical Environment
- The Infrastructure of the Pathfinder Team

There are 6 issue groups for the Pathfinder which link back to the LSP Sub-Groups:

Housing	Graham Jackson (links to S & CD)
Health	Janice Hunt (links to Health and S & CD)
Crime & Community Safety	Bill Brown (links to the Community Safety Partnership)
GAP (Green Areas and Parks)	Mick Moore/ Kazia Foster (links to Environment)
Education Issues Group	Helen Goldsbrough (links to L&S)
Jobs & Skills	Roger Ranson/ Nicky Corbett (links to ER and L&S)

Action: RE to work with JL on integrating Pathfinder Action Plans in to the LSP Action Plans.

5. Equal Opportunities Policy and Diversity Issues – discussion and finalisation of Policy and action points to be sent to BLSP Board

The final version of the Policy was agreed by all members.

Members also discussed other diversity issues.

- BRAF (Bassetlaw Race Awareness Forum) – Andrew Tatham has resigned as Chair and the group is currently seeking a replacement. The Police are currently acting as Interim Chair. Jonathan Dawson requested more information and would like to join the group as Rural Officer. Jonathan also sits on CRAF – County Race Awareness Forum.
- BB also notified members of 2 groups run through the Police – Racial Awareness Tasking Group, and Minorities Consultation Group –that are supported by Supt. Int. John Busutil.
- The Hate Crime Forum, an operational group links to the Community Safety Partnership and includes organisations such as Victim Support, the Police, and deals with a wide range of diversity issues including sexual orientation. (This was previously called the Racial Incidence Reporting Group)
- BB also noted the Common Monitoring Project for racial incidents but questioned the effectiveness of the scheme in encouraging reporting of incidents. Both FR and BB commented on the issue of incidents within schools as an issue to tackle, however this is a sensitive area as schools may not wish to acknowledge issues. Also it was noted that there is a lack of reporting of incidents within the Ranby and Rampton communities, potentially due to the residents being professionals.

Action: Final version of the Policy to be included on the agenda for the January Board meeting for ratification. Assessment needed of roles of current 'Equality' groups/ organisations operating within the District, before the BLSP decides further action points.

6. Update on Childcare Issues

JL notified members that the report requested from Helen Richardson from NCC's – Early Years and Childcare Development Partnership, was still being finalised. Information will be passed on to the group as soon as it is available.

Action: JL to chase NCC Officers for the report for discussion at the next meeting.

7. BLSP Social & Community Development Action Plan

Members were reminded of the reporting system for the Action Plan and the need to ensure regular reports were sent to JL. Updates are required at the beginning of January, April, July and October to ensure reports can be completed for the Board meetings. In addition the status of each 'Action' is required – Red, Amber or Green.

Action: All members to respond promptly on a quarterly basis, to ensure the Action Plan is kept up to date.

8. BLSP Feedback Conference and Annual Report

Members were informed that the Annual Report is currently being compiled. Suggestions for Case Studies were as follows:

Leisure PFI Developments

Centre Place – work with Nottinghamshire Cares scheme

Disability Discrimination Act 1995 – new requirements

Volunteers from the Sub-Group to assist with the organisation of the Conference include:

Frank Raspin

Richard Edwards

Vicky Rawson

Kay Sutton

Janice Hunt

Martyn Clark

A meeting will be arranged for the 13 January – details to follow.

9. Dates for 2005 meetings – venues TBC

Wednesday 19 January, 2pm-4pm

Wednesday 23 March, 2pm-4pm

Wednesday 18 May, 2pm-4pm

Wednesday 20 July, 2pm-4pm

Wednesday 21 September, 2pm-4pm

Wednesday 23 November, 2pm-4pm

10. A.O.B.

JL to circulate the contact list for the Sub-Group with the minutes.

FOYPIB are organising an event called 'Sewwhat' for the 16 March 2005. The event will be a fashion show involving 4 comprehensives, the PRU, E2E, St. Giles, Teenage Mums and Centreplace. For more information contact Vicky Rawson.