

**Social & Community Development Sub-Group
17 January 2007
2pm-4pm
BCVS, Dukeries Centre, Worksop**

MINUTES

Attending:

Cllr Mike Jenkins (Acting Chair)	BDC Cabinet Member for Leisure, Housing and Children & Young People
Steve Brown (Vice-Chair)	BDC Customer Services
Jackie Collins	Sure Start
Alison Gimingham	National Trust
Cllr Liz Jeffries	NALC
Frank Raspin	NCC Community Development
Vicky Rawson	FOYPIB
Joice Richards	A1 Housing Bassetlaw Ltd.
Malcolm Robson	BDC Planning - Access
Andrew Tatham	BCVS
Bob Wallace	NCC Strategic Partnerships
Lyn Williams	NCC
Jo Wilson	BDC Policy

1. Introductions and Welcome

Cllr MJ welcomed everyone to the meeting, in the absence of Pauline Elliott, members introduced themselves, and apologies were noted.

2. Apologies

Jonathan Dawson, NRCC/ BDC; Richard Edwards, MCA; Pauline Elliott, BDC Community Services; Annie Fletcher, Centre Place; Sue Gill, Bassetlaw PCT; Kath Hobart, Tuxford MOI; Graham Jackson, BDC Housing; Stephen Saddington, Bassetlaw CAB; Chris Salter; Age Concern Notts; Nicola Simpson, NCC Community Development; Kay Sutton, NN CLSP; Ann Vallance, NNC; Bob Whatley, BDC; Liz Whittles, BDC Policy; Tony Wright, BDC.

3. Minutes of last meeting and matters arising

The minutes of the last meeting were agreed as a true and accurate record.

4. Discussion with NCC on Older People's Forums – Lyn Williams

Lynn gave members present a brief presentation about the structure NCC are trying to have in place across the County.

Key Points

- 10 forums in the County excluding the City
- Up to 50 members in each forum (approx.), all of these members then have contacts elsewhere allowing messages/ information to be disseminated.
- Older people eligible for the forums have to be 50+
- The forums are a way of developing services such as LINK AGE+
- The forums generally hold information days about local services – this in turn benefits service providers by getting their information out to clients
- All forums link in to the wider structure of Older People's groups:

Nottinghamshire OPAG



East Midlands OPAG



UK OPAG/ Govt. Policy

- Bassetlaw is currently the only district without a forum, within the County structure.

Lyn commented that she felt that there is enough interest for a forum to be set up in the district. She felt it would be easy to form a Steering Group to plan the development of a forum, and follow this with a launch of the forum.

She also gave examples of how they have been set up elsewhere. Selston was set up initially from scratch, but they managed to access money from Better Govt. for Older People to support the group's running costs.

Each forum would require support in the form of a minute taker, arranging venues, providing support to key members in the roles of Chair, Secretary and treasurer.

Q&A Session/ Comments

JR If we were to do an event it would important to get representatives from other forums in Nottinghamshire so people could hear first hand the benefits. We need to gauge interest before sourcing funding to provide the required support of the forum once it is up and running.

MJ How many forums would ideally need to be set up in the district?

LW 2 would be good, ideally Worksop and Retford. There is a model in place for the 'set-up' of a forum.

AT Noted that the Health Sub-Group (Bassetlaw Partnership for Health) had tried to set up a forum within the last 2 years but there had been no real appetite locally to enable enough support to be available for the general running of the forum. Capacity and funding were the main issue when deciding whether to try and set another forum up. He agreed to mention today's discussion at the forthcoming Health meeting on the 22nd January.

Action: It was felt that further discussion needed to take place elsewhere with other partners who were likely to play a lead role in any forum created. Further discussion was also due to take place at the next BEAN meeting.

5. Progress on Key Projects

Arts

The Arts Strategy Officer post at BDC had now been appointed to. Once the officer was in post the group would pass on the information they had gathered to support future arts development work.

Members present thanked those involved in the task group for the work they had done over the past 12 months

Action: Information to be passed on to BDC officer and await further contact regarding involvement in projects.

Access

MR confirmed that he had contacted Disabled GO following the last meeting and they wanted to use their own audits rather than information previously gathered by BDC. MR noted that so far he had a list of around 200 statutory sector buildings. In order to include local businesses in the project, it was agreed that they should be asked to pay the audit fee of approx. £33.

BW agreed to raise the issue of including NCC properties with appropriate officers at County Hall.

**Action: (1) Re-circulate the current buildings list.
(2) Re-circulate the maintenance costs.**

Older People

See notes above at point 4.

6. New Community Strategy April 2007 onwards

JW reminded members that all contributions to the Action Plan were welcome as a few of the sections still needed clarification around measures and lead officers.

A report was also presented which summarised the main points from the additional meeting, which had taken place to discuss an overall theme to the proposed community engagement activity. At the last Sub-Groups meeting in November cultural and community activities/ events were noted as an excellent opportunity to engage local people.

JW noted that a draft 'events' planner had been started as part of another piece of work within the policy unit at the Council, and members were asked to send details through of any local community events they were aware of so the planner could be completed.

It was also agreed to do a letter to Parish clerks to ascertain details of any regular events/ school fayres.

BW agreed to check on NCC events that could be added to the planner.

The following members agreed to act as a Steering Group for this piece of work:

Steve Brown

Vicky Rawson

Bob Wallace

Cllr Mike Jenkins

Also proposed as potential members were the new Rural Officer, and the Arts Officer.

**Action: (1) Steering Group to hold first meeting on Tuesday 13th February.
(2) Steering Group to commence actions identified as part of initial information gathering.**

7. A.O.B.

JW reminded members of the discussion at the last meeting on Community Cohesion when copies of the final version of the Community Cohesion in Nottinghamshire Strategy were circulated by LW. The Strategy was produced by partner organisations including Bassetlaw DC. It will operate countywide and all District Councils and other partners in the Nottinghamshire LSP's are invited to sign up to the Strategy.

Action: Members felt that they needed more information before they could take the decision to adopt the Strategy. They also felt that they needed more information about what they were required to do as part of the current Action Plans. LW to provide further information at the next meeting.

8. Dates for 2007

If any partner has a suitable venue available for the May meeting please contact Jo Wilson on 01909 533189.

Wednesday 21st March, 2pm-4pm, BCVS, Dukeries Centre, Worksop

Wednesday 16th May, 2pm-4pm, Council Chamber, Retford Town Hall

Wednesday 18th July, 2pm-4pm, Assembly Room, Worksop Town Hall

Wednesday 19th September, 2pm-4pm, Ceres Suite, Worksop Town Hall

Wednesday 21st November, 2pm-4pm, Ceres Suite, Worksop Town Hall